



Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

**Meeting to be held in Council Chamber, Civic Hall,
Leeds, LS1 1UR**

Monday, 30th September, 2024 at 1.00 pm

Councillors:

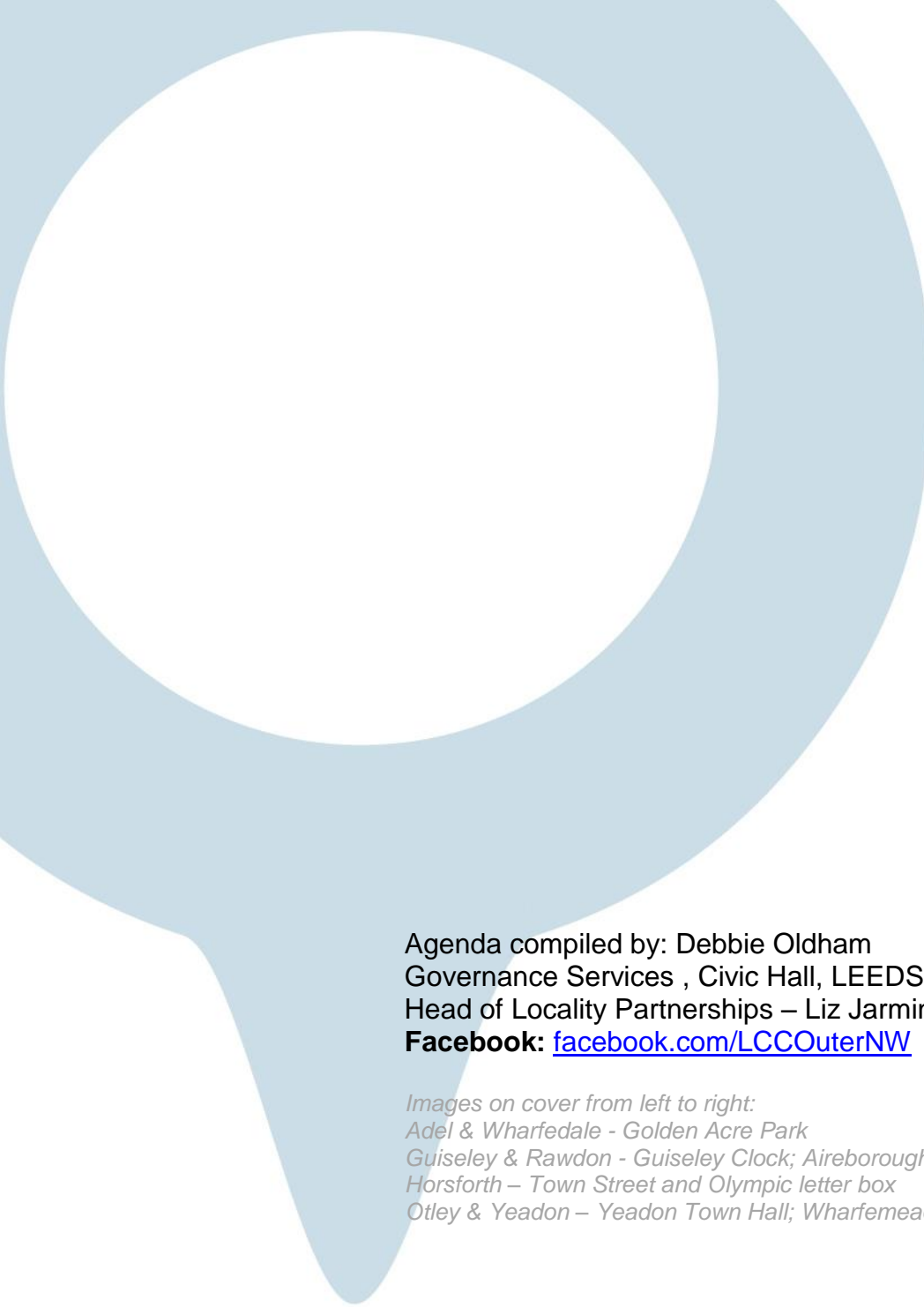
B Anderson - Adel and Wharfedale;
C Anderson - Adel and Wharfedale;
B Flynn - Adel and Wharfedale;

E Thomson - Guiseley and Rawdon;
O Edwards - Guiseley and Rawdon;
S Leighton - Guiseley and Rawdon;

E Bromley - Horsforth;
J Garvani - Horsforth;
R Jones - Horsforth;

C Campbell - Otley and Yeadon;
R Downes - Otley and Yeadon;
S Lay - Otley and Yeadon;





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Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiseley & Rawdon - Guiseley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF INTERESTS'</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 17TH JUNE 2024</p> <p>To receive the minutes of the previous meeting held on 17th June 2024, for approval as a correct record.</p>	7 - 14
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>LEEDS STREETS FOR ALL</p> <p>The report of the Chief Officer, Highways and Transportation is to brief ward members on the Leeds Streets for All campaign which will go live in November and to gather insight in how best to engage with the community.</p>	15 - 48
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>OUTER NORTH WEST COMMUNITY COMMITTEE FINANCE REPORT</p> <p>This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024/25.</p>	49 - 58

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>OUTER NORTH WEST COMMUNITY COMMITTEE UPDATE REPORT</p> <p>The report of the Head of Locality Partnerships brings to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p>	59 - 70
11			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note the next meeting will be on Monday 2nd December 2024 at 1pm. Venue to be confirmed.</p> <p>THIRD PARTY RECORDING PROTOCOL</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

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OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 17TH JUNE, 2024

PRESENT: Councillor E Bromley in the Chair

Councillors E Thomson, B Anderson,
C Anderson, C Campbell, R Downes,
J Garvani, S Lay, O Edwards, R Jones and
S Leighton

CHAIR OPENING COMMENTS

The Chair welcomed everyone to the meeting and introductions were made. She then thanked Cllr Eleanor Thomson for the work that she had done as the previous Chair and for her support. She also thanked the officers for their support as she started the role as Chair of the Community Committee.

1 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection of documents.

2 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no exempt items.

3 LATE ITEMS

There were no late items.

4 DECLARATION OF INTERESTS'

No declarations of interests were made at the meeting.

5 Apologies For Absence

Apologies were received on behalf of Cllr Flynn.

6 Minutes - 11th March 2024

RESOLVED – That the minutes of the meeting held on 11th March 2024, be approved as a correct record.

7 Open Forum

On this occasion there were no members of the public present at the meeting.

However, the Chair took the opportunity to invite Jeff Clarke, Area Manager, Housing and Neighbourhood Services for the Outer North West to introduce himself to the Committee.

Cllr Campbell joined the meeting at 18:10 during this item.

8 Community Committee Appointments 2024/2025

The report of the City Solicitor requested Members to note the appointment of Councillor Emmie Bromley as Chair of the Community Committee for 2024/25 as agreed at the recent Annual Council Meeting, and also invited the Committee to make appointments to those positions detailed in section 6 of the submitted report and the appendices.

Members discussions included:

- A request for someone from Children’s Services to attend the September meeting to discuss the appointments to Clusters and provide a brief summary for the role of Members at Clusters.
- The clerk to email Cllr Flynn to see if he was still interested in being appointed to Bramhope Youth Development Trust and the Extended Services North West Cluster.

RESOLVED – To note the appointment of Cllr Emmie Bromley as the Chair of the Outer North West Community Committee for municipal year 2024-25, and to appoint to the positions set out in Section 6 of the submitted report as follows:

Organisation / Outside Body	No. of Places	Appointed
Outside Bodies		
Bramhope Youth Development Trust	1	To be determined and ratified at the meeting in September
Horsforth Live at Scheme	1	Cllr Emmie Bromley
Prince Henry’s Grammar School – Foundation Governors	1	Cllr Ryk Downes
Yeadon Town Hall CIC	1	Cllr Ryk Downes
Clusters		
Horsforth	1	Cllr J Garvani
Extended Services North West (ESNW)	1	To be determined and ratified at the meeting in September
Aireborough	2	Cllr Ryk Downes and Cllr Sonia Leighton
Pool/ Bramhope/ Otley	2	Cllr Barry Anderson

Draft minutes to be approved at the meeting to be held on Monday, 23rd September, 2024

		and Cllr Sandy Lay
Local Care Partnerships		
Holt Park & Woodsley	1	Cllr Caroline Anderson
Aireborough & Aire Valley	1	Cllr Eleanor Thomson
Champion Roles		
Children's Services	1	Cllr Emmie Bromley
Employment, Skills & Welfare	1	Cllr Sandy Lay
Adult Social Care & Health and Wellbeing	1	Cllr Caroline Anderson
Transport	1	Cllr Ray Jones
Environment & Community Safety	1	Cllr Barry Anderson
Corporate Parenting Board	1	Cllr Oliver Edwards

9 Outer North West Community Committee Finance Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024/25.

The Locality Officer presented the report and informed the Community Committee of the following:

- Members were asked to review the minimum conditions for the Committee as set out at Paragraph 14 of the submitted report and either amend or agree them.
- The Committee has a remaining Wellbeing balance of £78,943.09. A full breakdown of the projects was listed in Table 1 of the report.
- Since the last meeting on March 11th, the Committee had made delegated decisions on two projects, no projects had been declined.
- Monitoring information on all projects had been collected and was available on request.
- The Committee had a balance of £36,484.54 in the Youth Activity Fund and Table 2 of the submitted report provided a breakdown of projects to date.
- It was proposed that the Community Committee would have a Small Grants and Skips Budget of £6,500.00 and Table 3 in the report showed the projects allocated to date.
- The Outer North West Community Committee has a remaining capital budget of £33,191.80 available to spend. Members were asked to note the capital allocation broken down by ward and summarised in Table 4.

- The Committee was asked to note that there is a remaining balance of £346,769.09 in the CIL Budget. Table 5 summarised the allocation per ward. It was noted that the CIL budget for Horsforth goes to the Horsforth Town Council.
- Members were asked to consider the projects listed at Paragraphs 30 to 43 of the submitted report.

Members discussions included:

- It was noted that the YAF budget would be split four ways between the wards. However, if there was money left by December 2024, this amount would be put back into the fund, for projects to be considered by the Children and Families Sub-Group.
- Members requested monitoring information from organisations applying for funding, as to where people were travelling from to attend the projects. Members suggested that the Locality Officer could advise future applicants that this information would be requested by the Members of the Committee before they considered funding projects. It was the view of the Councillors that this would assist them to evidence how the projects were benefitting residents and identify any gaps in wards.
- The Ward Members of Otley and Yeadon raised concerns in relation to the costs of CCTV in their ward, given the smaller budget that Community Committees are now receiving. They suggested they would meet with LeedsWatch to discuss options.
- In relation to the Rawdon Community Library Main Door and Frontage application, Cllr Edwards declared a non-pecuniary interest as he volunteers at the library. Members asked for clarification if Rawdon Parish Council were also providing funding for this project. It was noted that the Community Library had also been funding raising towards this project. The Committee were advised that the Community Library provide not only provide a library service but also provided a wide range of activities and hosted groups as well as being an open space for all and a warm space in winter.
- It was clarified that the project suggested by Jungle Kids Ltd was open to all children.

RESOLVED – To:

- Review and note the minimum conditions for municipal year 2024/25 (paragraph 14)
- Note details of the Wellbeing Budget position (Table 1)
- Funding proposals for consideration and approval (paragraphs 30-43)

Outcomes on decisions noted below:

Project	Organisation	Ward	Amount	Outcome
Small Grants & Skips	LCC Communities Team	All Wards	£6,500.00 (£1,500.00 per ward and £2,000 from Otley and Yeadon)	Approved

Draft minutes to be approved at the meeting to be held on Monday, 23rd September, 2024

			Wellbeing	
Community Engagement	LCC Communities Team	All Wards	£500.00 (£125.00 per ward) Wellbeing	Approved
Horsforth CCTV Cameras 2024/25	Leedswatch	Horsforth	£5,000.00 Wellbeing	Approved
Otley & Yeadon CCTV Cameras 2024/25	Leedswatch	Otley & Yeadon	£8,000.00 Wellbeing	Deferred for further information
Rawdon Community Library Main Door and Frontage	Rawdon Community Library	Otley & Yeadon/ Guiseley & Rawdon/ Horsforth	£7,902.40 (£2,634.13 per ward) – CIL (Horsforth Wellbeing)	Deferred for further information
ONW Youth Summit 2024/25	LCC Communities Team	All Wards	£2,000.00 (£500 per ward) - YAF	Approved
Codswallop Creative Young People's Groups	Codswallop CIC	Guiseley & Rawdon	£7,970.00 YAF	Deferred for further information
Art Camp @ Westgate Primary school 2024/25	Art Camp UK	All Wards	£4,950.00 YAF	Deferred for further information
Horsforth Music Centre Summer School	Horsforth Music Centre	All Wards	£2,753.98 YAF	Deferred for further information
Summer Art Club	Horsforth Art Society	Horsforth	£1,700.00 YAF	Approved
Music Production Workshop	SUBTXT	Horsforth	£5,050.00 YAF	Declined
Jungle Kids funding disadvantaged children	Jungle Kids Ltd	Adel & Wharfedale	£2950.00 YAF	Approved
ONW Holiday Projects 2024-25	Leeds Youth Service (WNW)	All Wards	£1,295.00 YAF	Approved

d. Note details of the projects approved via Delegated Decision (paragraph 20-21)

e. Note monitoring information of its funded projects (paragraph 22-23)

f. Note details of the Youth Activities Fund (YAF) position (Table 2)

g. Note details of the Small Grants and Skips Budget (Table 3)

10 Outer North West Community Committee Update Report

The report of the Head of Locality Partnerships brought to members' attention an update of the work which the Communities Team has been engaged in, based on priorities identified by the Community Committee. It also provided opportunities for further questioning, or to request a more detailed report on a particular issue.

The Locality Officer presented the report and drew Members attention to the updates provided in the report and requested nominations for the Community Committee Sub-Groups.

Members requested more information from West Yorkshire Police in relation to incidents and anti-social behaviour in the wards. It was noted that they currently get more information from LASBT than they do from the Police.

RESOLVED – To note the content in the report and for the following Members to be appointed to the Community Committee Sub-Groups.

Sub-Group	Number of Places	Current appointees	Community Committee Champion
Community Safety & Environment	4	Cllr B Anderson Cllr C Campbell Cllr J Garvani Cllr O Edwards	Cllr B Anderson
Children & Families	4	Cllr E Bromley Cllr S Lay Cllr C Anderson Cllr S Leighton	Cllr E Bromley
Transport	4	Cllr R Jones Cllr R Downes Cllr B Anderson Cllr E Thomson	Cllr R Jones
Health, Wellbeing & Adult Social Care	4	Cllr C Anderson Cllr E Thomson Cllr S Lay Cllr J Garvani	Cllr C Anderson
Employment, Skills & Welfare	4	Cllr S Lay Cllr B Anderson Cllr R Jones Cllr S Leighton	Cllr S Lay

11 Community Committee Youth Summit and Youth Activity Fund Consultation Report

The report of the Head of Locality Partnerships provided the Outer North West Community Committee with an update on the Community Committee Youth Summit and the Youth Activity Fund Consultation which will be used to inform the Youth Activity Fund spend for the 2024/25 financial year.

The Locality Officer presented the report and highlighted the following points:

- The Youth Summit had been held on 15th March 2024.
- 65 people attended excluding teachers and children home educated.
- The young people who attended had said that they enjoyed the presentations and the workshops.

Members were requested to visit their local schools and seek interest to attend the next Youth Summit. It was noted that transport could not be provided to the event which would be in Civic Hall, but the Locality Officer was willing to work with schools to see if transport to and from the event could be shared.

It had been suggested that a second session be held for young people of secondary school age, so that the information could be pitched at different levels.

It was suggested that the attendance of PCSO's would be sought and also of Jacob from Codswallop, who had been praised for the presentations that he had given.

Appendix 1 of the report highlighted points from the Youth Activity Fund Consultation for 2023/24. Members noted the following points:

- 444 young people from the Outer North West area had taken part in the consultation.
- The young people had said that the activities they were most interested in were:
 1. Sports Activities
 2. Dance
 3. Outdoor Adventure
 4. Arts and Crafts
 5. Coding and Minecraft
 6. Cooking
- Activities for school holidays was the most popular choice, and 44% requested outdoor activities, with 32% requesting indoor activities and 26% happy to attend either indoor or outdoor activities.

RESOLVED – To:

- a. Note reflections from the last 12 months (paragraphs 14 – 31).
- b. Note details of the Youth Activity Fund consultation survey (paragraphs 23 - 34).
- c. Note that the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2024/25.
- d. Note that any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey in 2024/25.

12 Date and Time of next meeting

Draft minutes to be approved at the meeting
to be held on Monday, 23rd September, 2024

RESOLVED – To note the next meeting of the Outer North West5 Community Committee will be on Monday 23rd September at 6pm.

Members requested that the next meeting of the Community Committee be held in Civic Hall, and to be webcast.

CHAIRS CLOSING COMMENTS

The Chair thanked everyone for attending and their contributions to the meeting, and for being kind to her at her first meeting as Chair.

The Chair also thanked the Locality Officer, Mohammed for bringing sweet treats for the Committee as part of the celebrations for Eid.

The meeting concluded at 19:30



Report of: Gary Bartlett, Chief Officer Highways and Transportation

Report to: Outer North West Community Committee

Report author: Rupert Oldfield/Jo Lepelley

Date: 30th September 2024

To note

Title: Leeds Streets for All consultation - public responses

Purpose of report

1. To provide the Outer North West Community Committee with an update following the Leeds Streets for All consultation which ran 26th February - 7th April 2024.
2. Members are asked to read the detailed report (attached) ahead of the community committee meeting on 30th September.
3. A short presentation (attached) will be used to frame discussions at the meeting.

Main points

4. The report provides the Outer North West Community Committee with the findings of what the public told us are their main issues under the themes of vehicles & parking, walking & wheeling, cycling, accessing bus stops & rail stations and the street environment.
5. Over 3,500 people visited the consultation website and 434 respondents left over 1,159 contributions. A total of 1,072 relevant comments were analysed in this report.
6. Over half of the responses (54%) received were under the theme vehicles and parking with common themes being Inconsiderate parking, speeding, congestion/volume of traffic, vehicles using street as a rat-run.
7. Common themes for walking and wheeling include - difficult to cross the road, pavement too narrow/ damaged, inconsiderate parking, no pavement
8. Common themes for cycling include - cycle provision feels unsafe/inadequate, no provision for people cycling, cycle route not well connected, difficult to cross the road
9. Common themes for bus stops and rail stations include - hard to cross the road to access bus stop/ rail station, difficult to get on or off the bus or train with wheelchair/pushchair, inconsiderate parking

10. Common themes for street environment - anti-social behaviour, maintenance, lack of greenery, plants and trees, overgrown shrubs
11. A map on pg 15 provides a visual display of the key locations where people have highlighted issues in the Outer North West area.

Recommendations

12. A local plan with a list of potential interventions is in (appendix 1) which can only be developed as funding opportunities become available.
13. Elected Members are asked to note the contents of the full report and provide feedback regarding:
 - the findings and if they tie in with ward members' knowledge or are there any gaps
 - officer's recommendations for potential future schemes (subject to funding)
 - how findings can be fed back to residents

Leeds Streets for All

Local Area Transport Plans Public Responses Report

Leeds Outer North West

Adel & Wharfedale

Guiseley & Rawdon

Horsforth

Otley & Yeadon

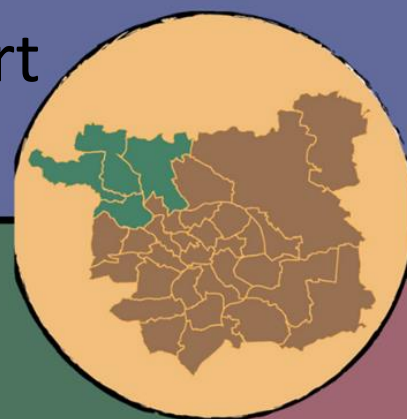


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Section 1: Why Have a Local Area Transport Plan?

We are developing Local Area Transport plans (LATP) after the city-wide Connecting Leeds Transport Strategy has been developed and approved in October 2021.

An important goal for the City Council is to prioritise streets for all, putting healthy streets at the heart of our Connecting Leeds Transport Strategy. It gives the opportunity for large cities such as Leeds to develop an overall Strategy and then still have a forum where we can put more local-led issues forward and help secure more funding in the future.

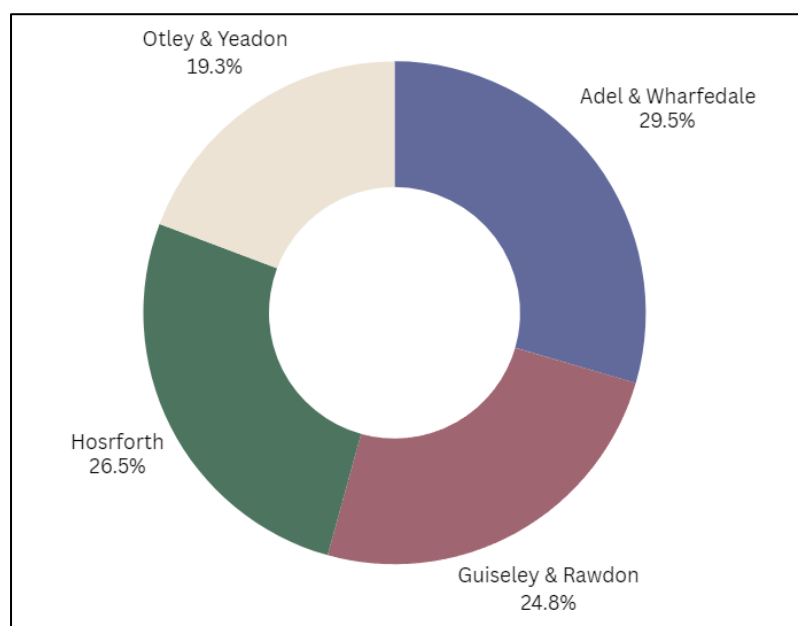
In recent years Leeds has enjoyed a massive increase in the funding available for transport improvements, which has predominantly been spent in the City Centre and on other large highway schemes notably including the East Leeds Orbital Route (ELOR). This has allowed Leeds to catch up with other cities as significant investment in the city centre has been long overdue. We now want to focus our efforts on improving travel in our local neighbourhoods.

An online [Leeds Streets for All](#) survey, has helped people record what type of improvements they want to see and where in their local areas.

The Survey



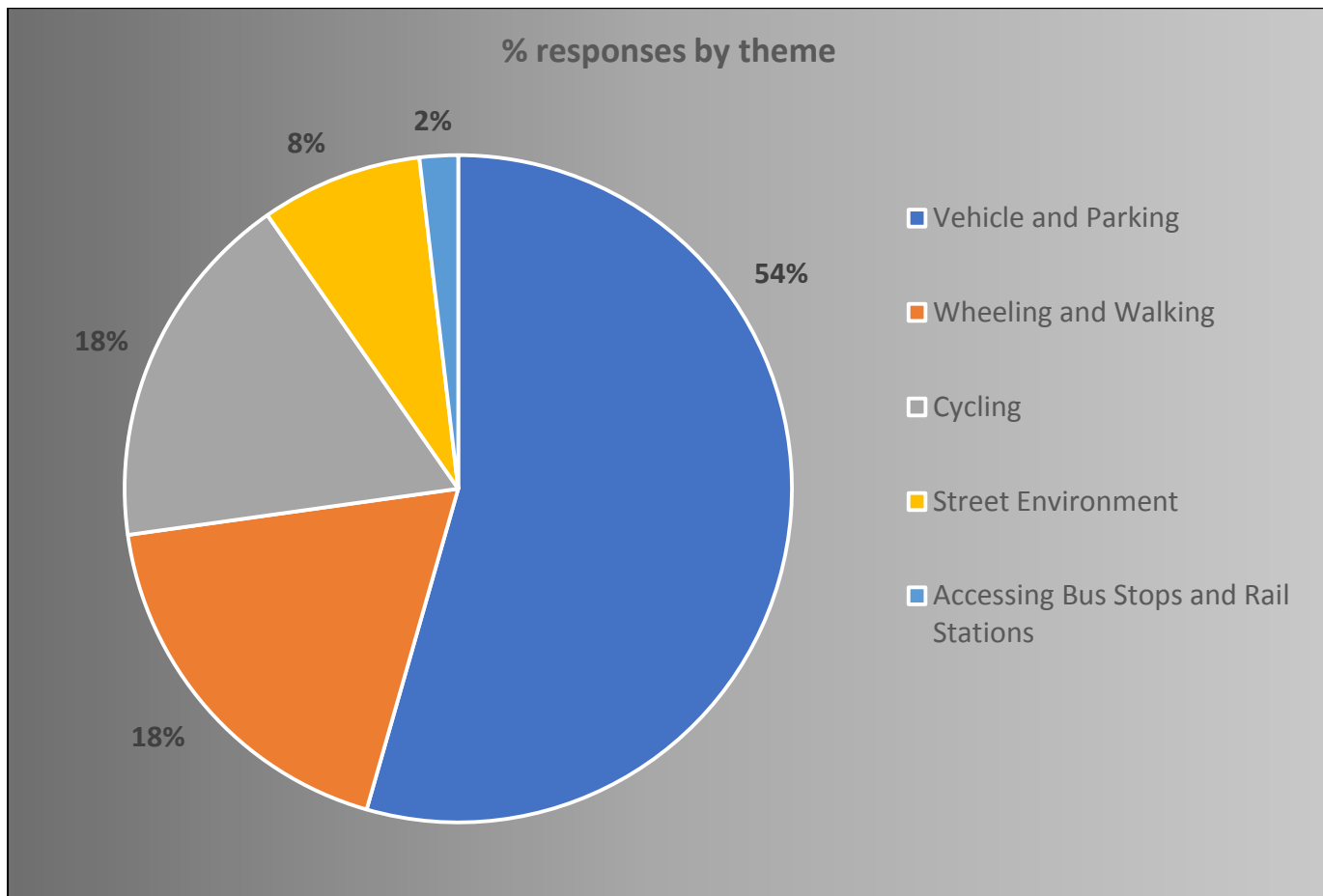
Over 3,500 people visited the consultation website and 434 respondents left over 1,159 contributions. A total of 1,072 relevant comments were analysed in this report. These comments were received for the four wards of Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon. The chart below shows the breakdown across the wards:



Most of the comments received are from people who live within the Outer North West area, but the many people who travel through the area have also commented.

LCC have developed an accompanied interactive mapping tool to support analysis of the 'Leeds Street for All' scheme which also includes Stats 19 collisions data. This allows you to view the feedback across the Inner North West to help build up a picture of what issues people told us.

We have had a range of comments from people of all ages, which this Report looks to develop into a Local Area Transport Plan (LATP).



Section 2: People were asked to comment on the following categories

VEHICLES & PARKING

Popular comments on vehicles and parking

- Inconsiderate parking
- Speeding
- Congestion/volume of traffic
- Vehicles using street as a rat-run

WALKING & WHEELING

Popular comments on walking and wheeling

- Difficult to cross the road
- Pavement too narrow / damaged
- Inconsiderate parking
- No pavement

CYCLING

Popular comments on Cycling

- Cycle provision feels unsafe/inadequate
- No provision for people cycling
- Cycle route not well connected
- Difficult to cross the road

BUS STOPS & RAIL STATIONS

Popular comments on accessing bus stops and rail stations in your area.

- Hard to cross the road to access bus stop / rail station
- Difficult to get on or off the bus or train with wheelchair/pushchair
- Inconsiderate parking

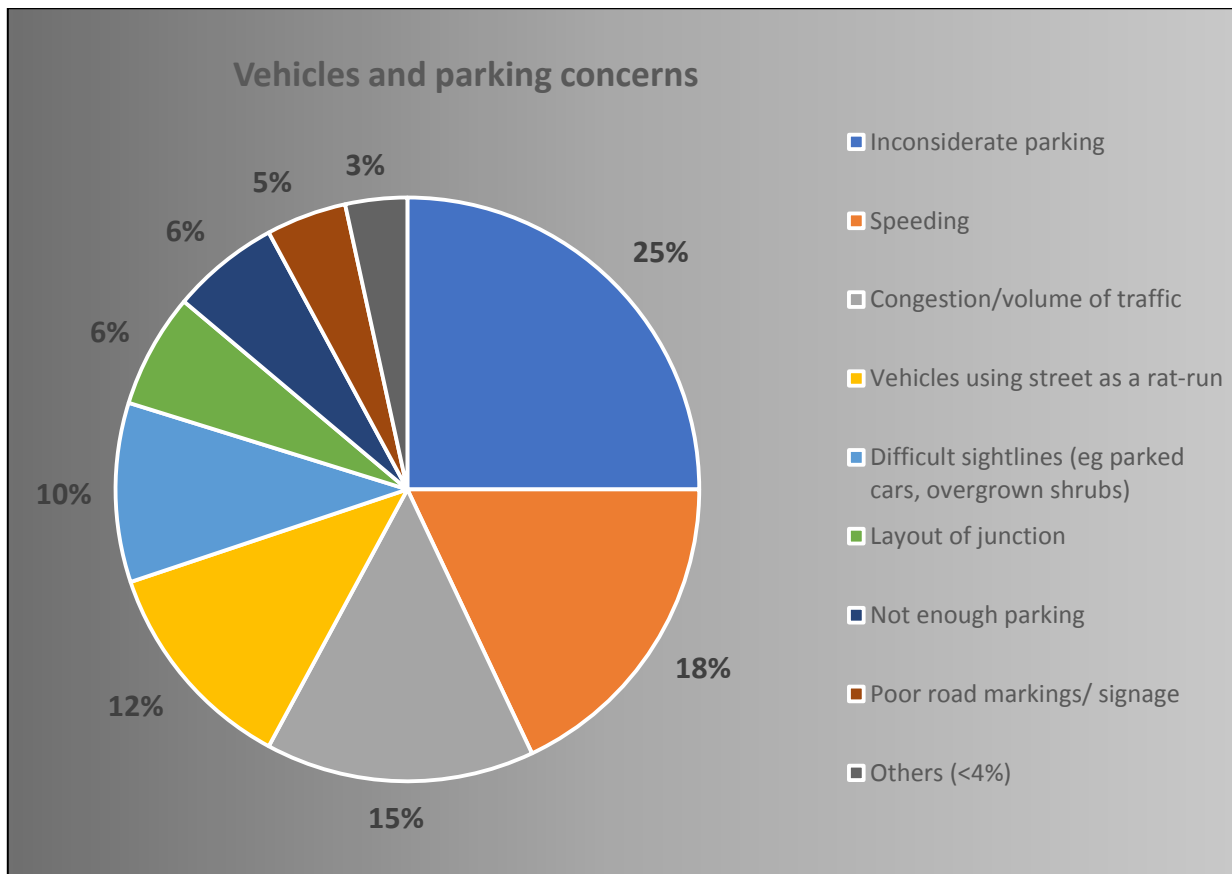
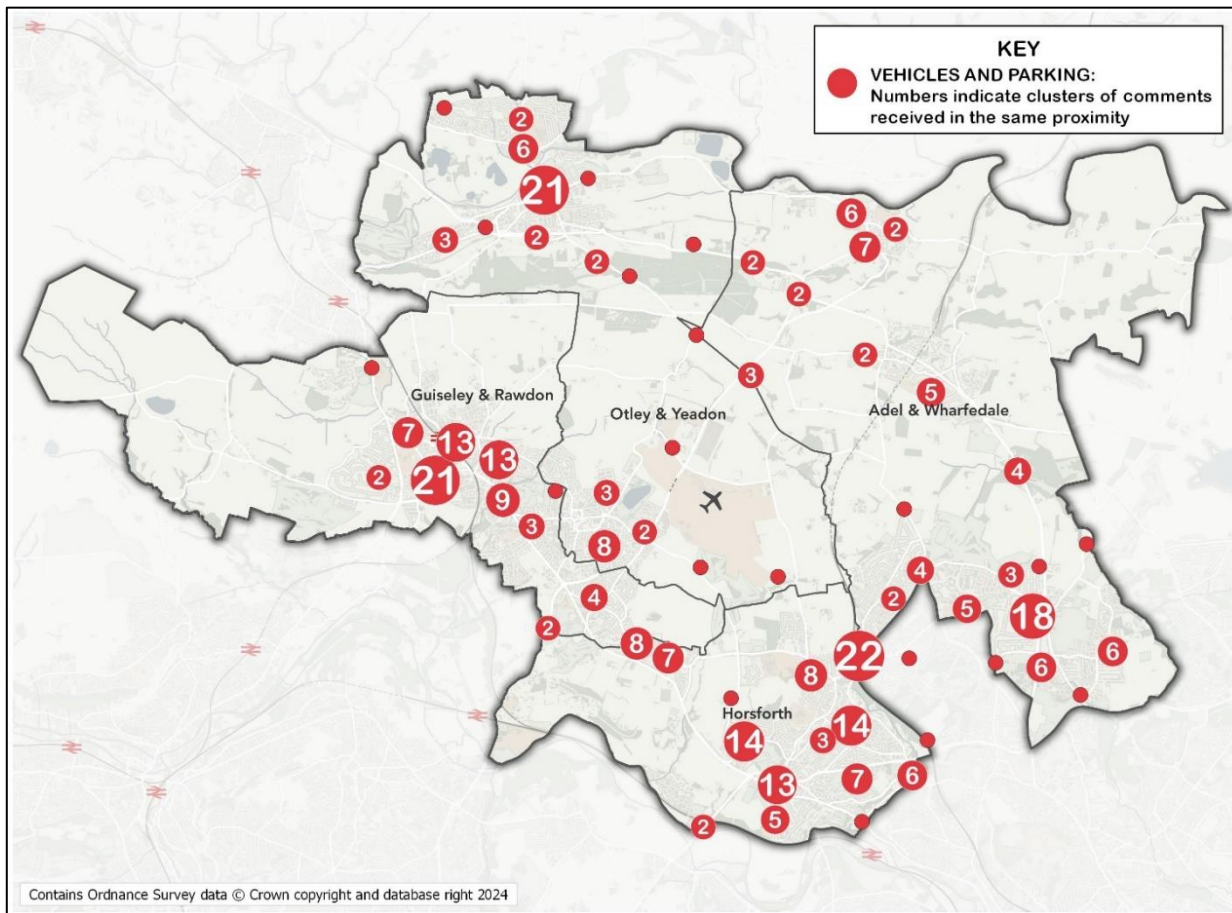
STREET ENVIRONMENT

Popular comments on the Street Environment

- Anti-social behaviour
- Maintenance
- Lack of greenery, plants and trees
- Overgrown shrubs

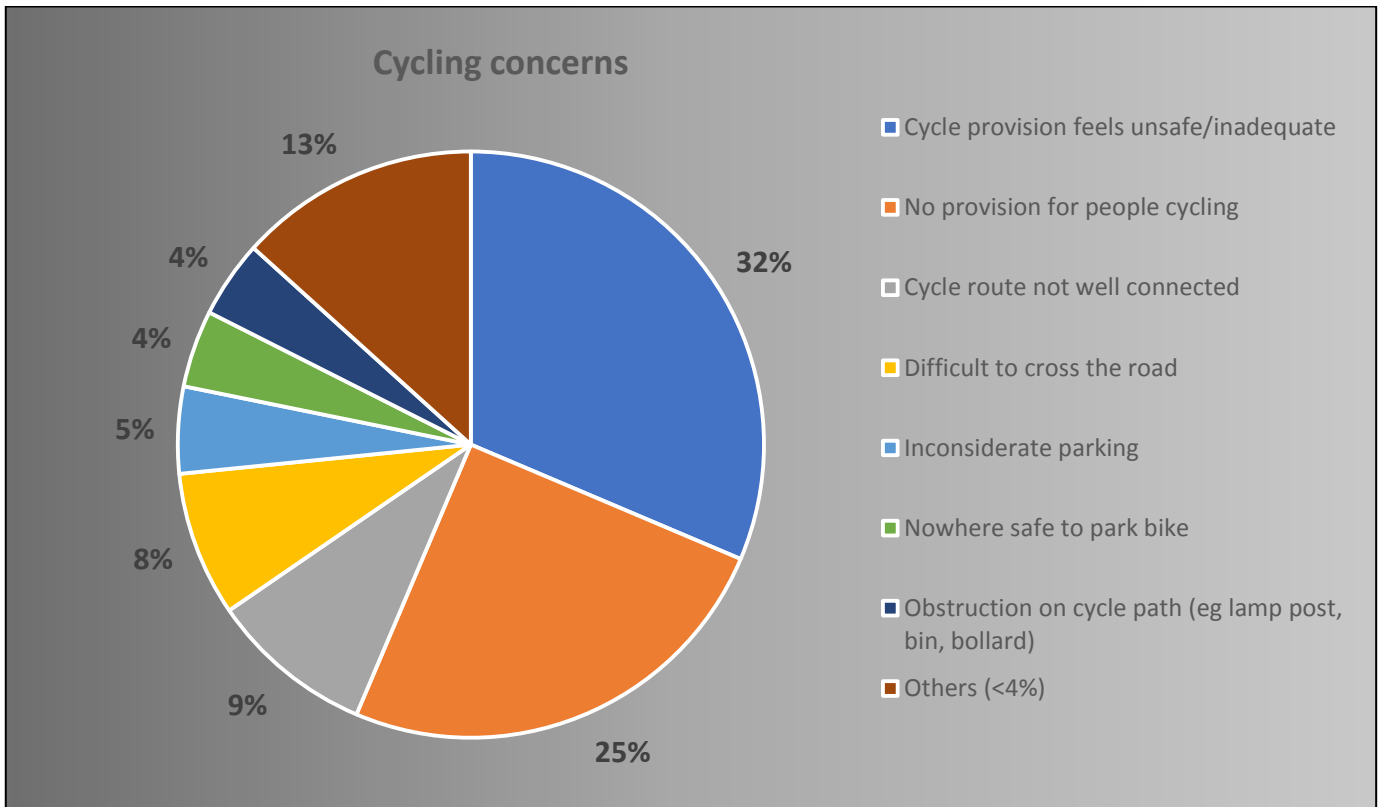
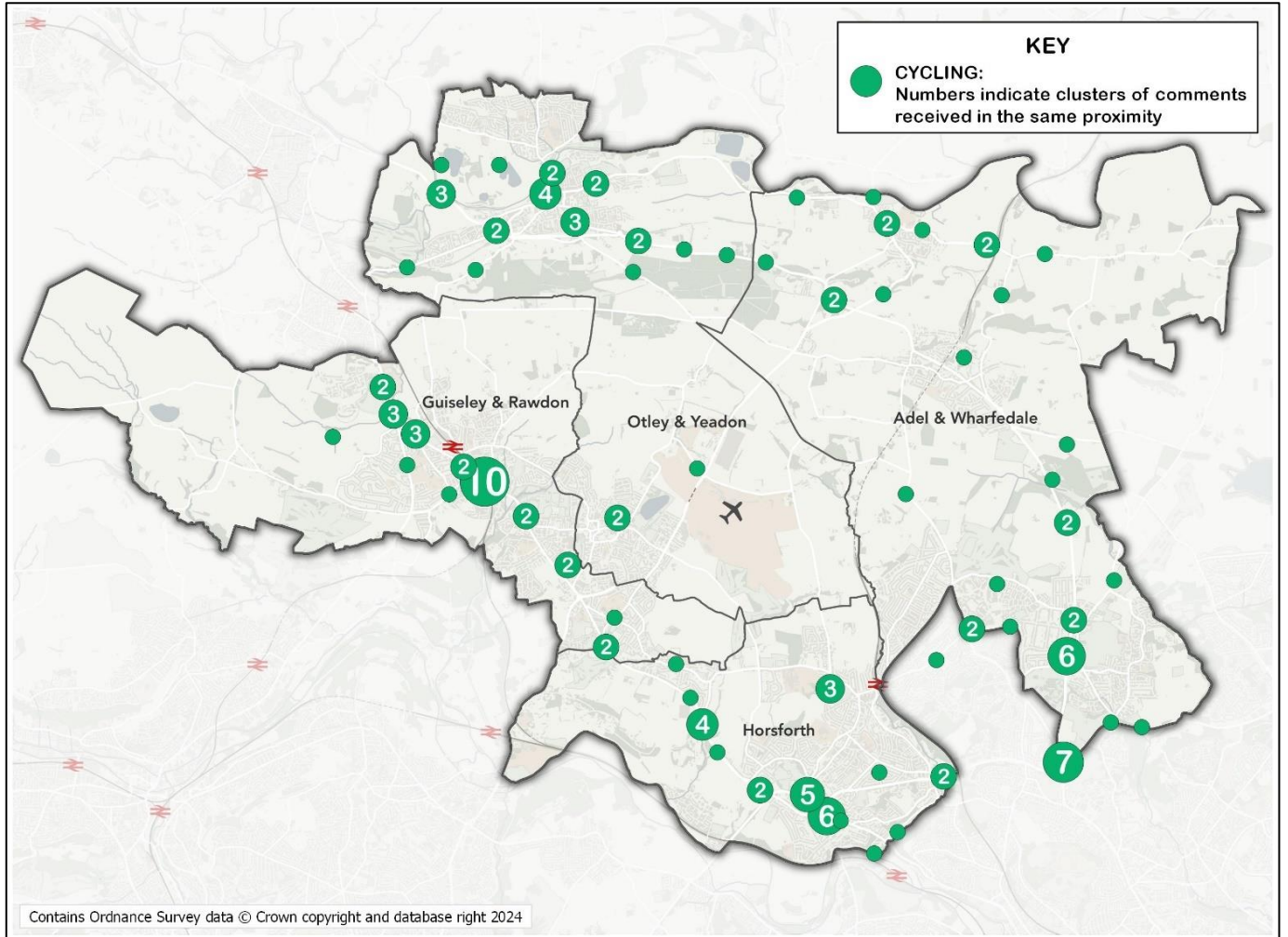
1. Vehicles and Parking

Where people commented:



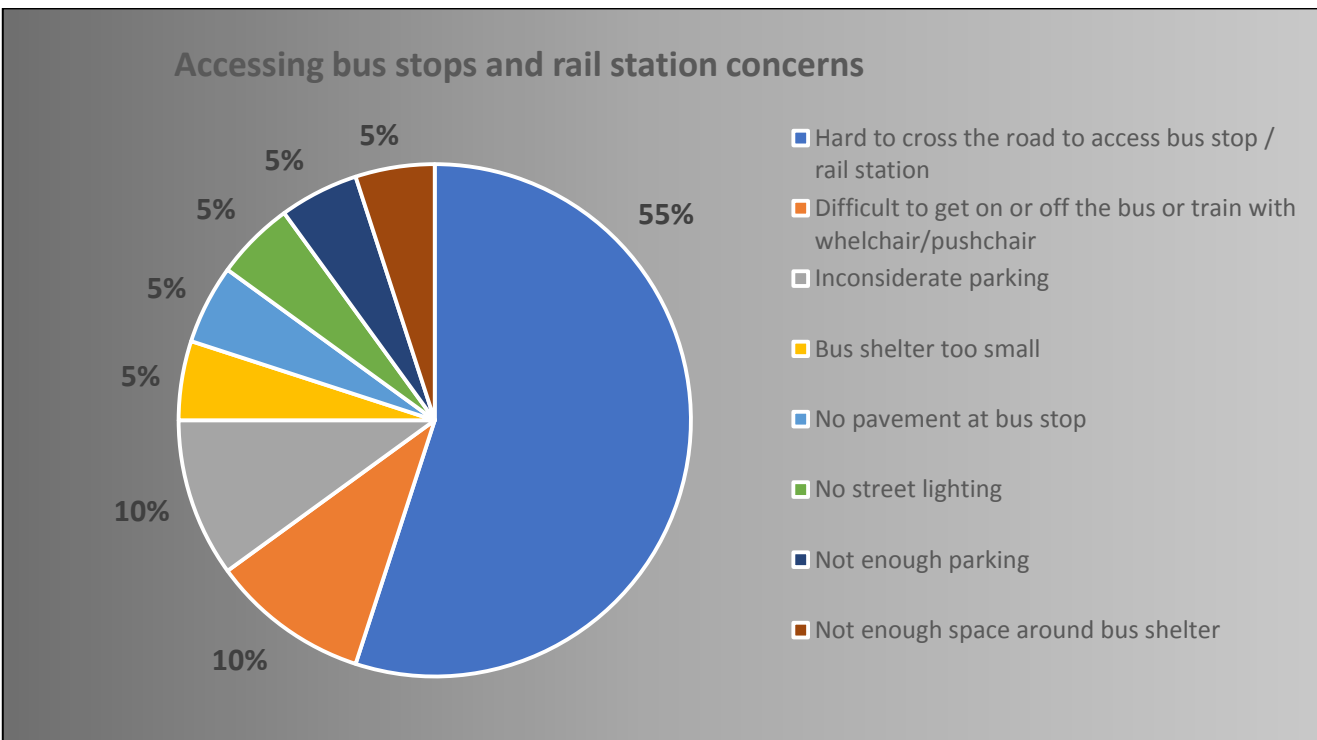
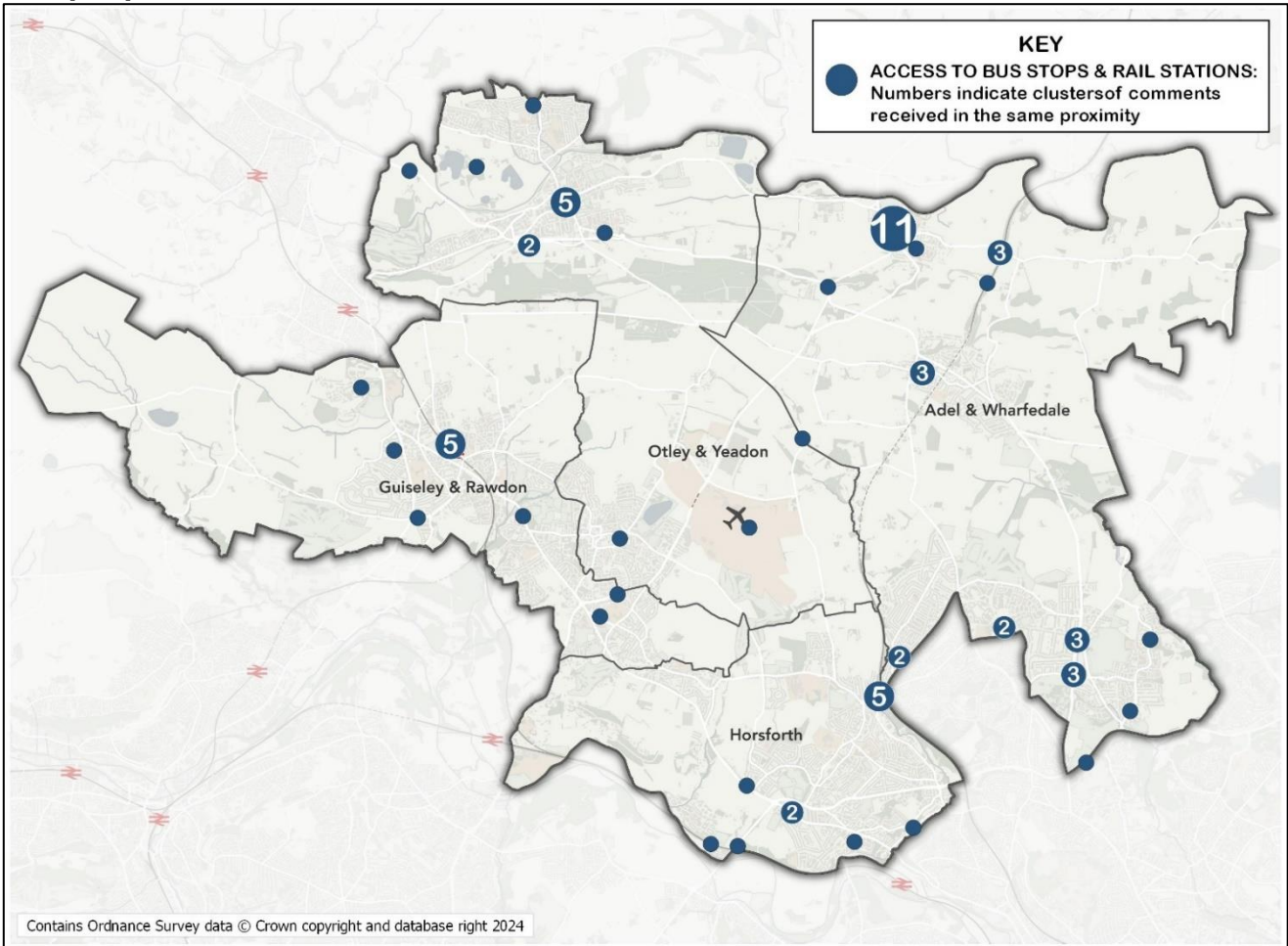
3. Cycling

Where people commented:



4. Accessing Bus Stops and Rail Stations

Where people commented:



Section 3: What we are already doing in your area.

Otley Shared Transport Hub

LCC and WYCA are developing proposals for a shared transport hub in Otley. These transport hub will help provide access to range of transport and supporting services, along with enhanced facilities to support sustainable travel choices, increase accessibility, and reduce reliance on cars and other privately owned vehicles. [Otley Shared Transport Hub | Your Voice \(westyorks-ca.gov.uk\)](https://www.westyorks-ca.gov.uk)

Connecting West Leeds Programme

Construction has started on making improvements to the A6120 Leeds Outer Ring Road (ORR) between Horsforth roundabout and Dawsons Corner. [Have Your Say Today - Connecting West Leeds Phase 2 - Commonplace](#)

LBA Rail Station

The West Yorkshire Combined Authority is developing plans to build a new rail station with parking on the existing Harrogate line, between Horsforth Station and the southern end of the Bramhope tunnel. [Leeds Bradford Airport Parkway Station | Your Voice \(westyorks-ca.gov.uk\)](https://www.westyorks-ca.gov.uk).

Scotland Lane and Whitehouse Lane sustainable transport improvements

The proposals would support better connections for public transport and active travel between the proposed parkway LBA Parkway rail station, the proposed North West Leeds Employment Hub, Leeds Bradford Airport, and surrounding communities. [Community Forum - Scotland Lane And Whitehouse Lane Sustainable Transport Improvements - Commonplace](#)

Our Annual Programme of Works

Many of these proposed improvements will form part of the various forward district work plans, with the most current included in this year's **Annual Programme of Works**. The works can be viewed on an interactive map, where you can search by street, town and area - [Connecting Leeds Annual Programme of Works 2024-2025 \(arcgis.com\)](https://www.arcgis.com) - Some of the key highway improvements planned for the Outer North West are shown in table 1 which are all fully funded and designed ready to deliver in 2024/25 (April to April).

Locality	Street Name	Ward	Works Category	Works Description	Theme
Horsforth	Station Rd	Horsforth	Carriageway improvements	Carriageway surfacing	VEHICLES & PARKING 
Horsforth - junction with Town St	North Broadgate Lane	Horsforth	Pedestrian Crossing	Construction of Zebra crossing	WALKING & WHEELING 
Horsforth	A6120 Broadway - Horsforth to Rodley Cycle Link	Horsforth	Footway improvements	Cycleway, footway and shared area	WALKING & WHEELING  CYCLING 
Rawdon	Bayton Lane	Guisseley & Rawdon	Carriageway improvements	Surface dressing	VEHICLES & PARKING 






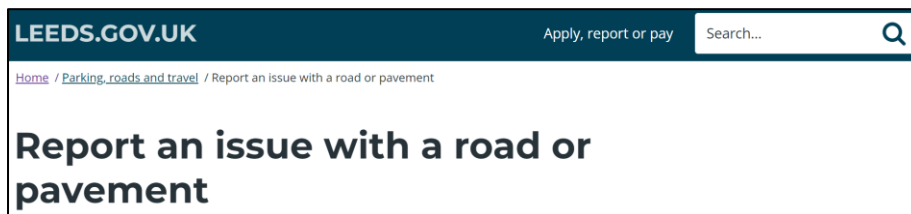
Yeadon	Victoria Avenue	Guiseley & Rawdon	Carriageway improvements	Carriageway surfacing	VEHICLES & PARKING 
Otley	Manor Sq junction with Boroughgate	Otley & Yeadon	Street improvement	Movement violation camera installation	VEHICLES & PARKING 
Otley	Westgate, Ashfield Works, Otley	Otley & Yeadon	Carriageway improvements	New signalised junction, refreshing carriageway and footways and signal improvements	WALKING & WHEELING  VEHICLES & PARKING 
Otley	Weston Lane	Otley & Yeadon	Flood defences	SuDS measures delivered through partnership with local schools.	STREET ENVIRONMENT 

Table 1 – Traffic Engineering forward plan of works 2023/2024

Important note: All maintenance and Asset management related queries, including potholes are dealt with via the ‘Report an issue with a road of pavement’ page – see link [here](#).



Potential new local cycle and walking routes in Outer North West.

We are required by national Government to produce a Local Cycling and Walking Infrastructure Plan (LCWIP).

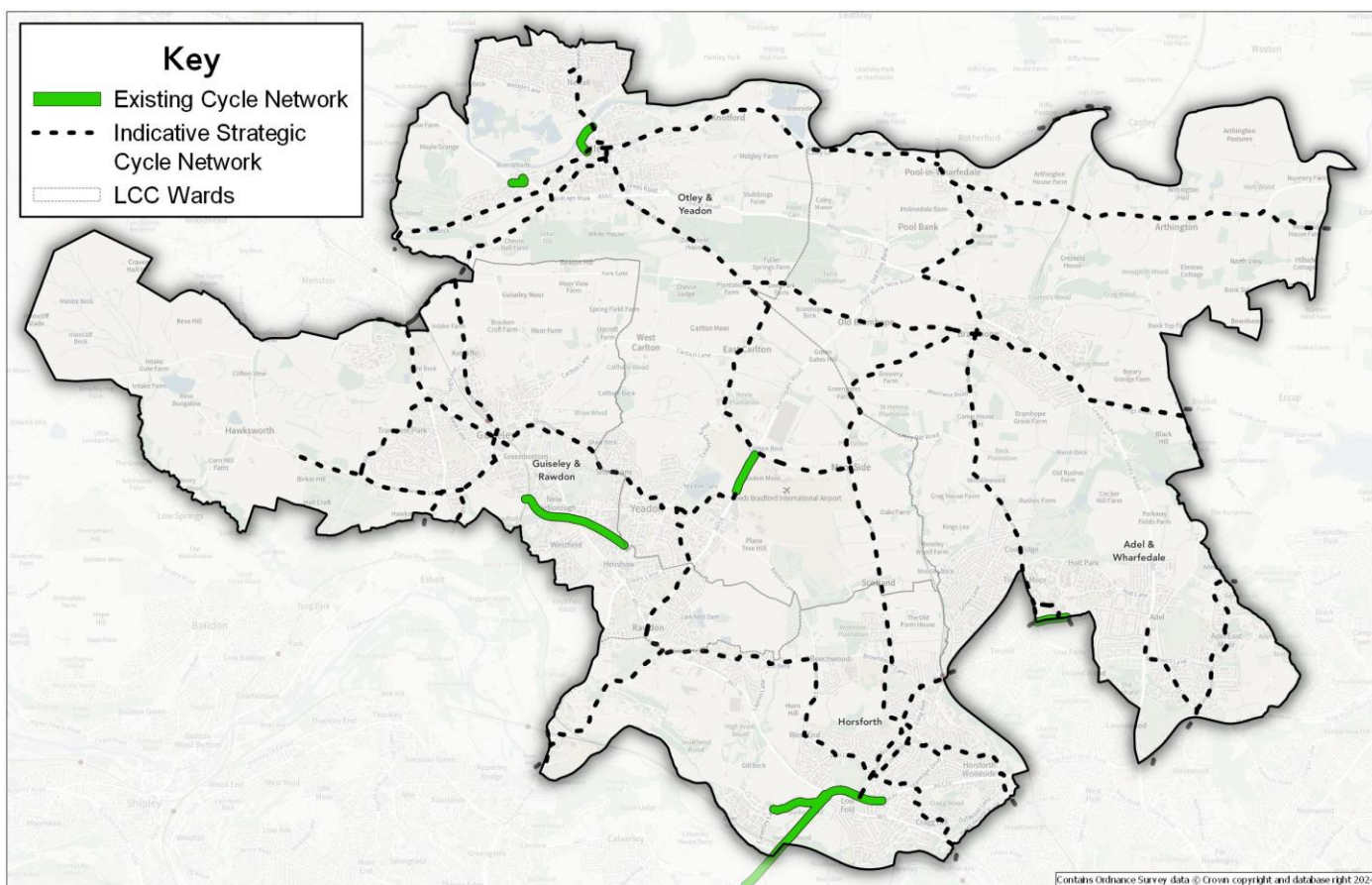
In Leeds we have worked with our partners at the West Yorkshire combined authority (WYCA) to create a longlist of cycle routes that would most effectively strategically link different parts of Leeds, and beyond into neighbouring authorities like Bradford & Wakefield.

Ongoing work will consider the role of Walking. This will involve studies such as that conducted for Armley Town Street where we will consider improvements that can be made to key destinations and centres in local areas across Leeds. This phase of the LCWIP will really benefit from the views expressed in the streets for all consultation.

We also will do more work to consider cycling. To supplement the longer distance more strategic routes developed with WYCA. We need to do more work to look at shorter routes that plug vital gaps in our growing network of cycle routes in Leeds. Again, this project will be able to consider the feedback given by Streets for All.

The map below shows existing cycle routes in the Inner West and the indicatively planned strategic routes we have developed in partnership with WYCA.

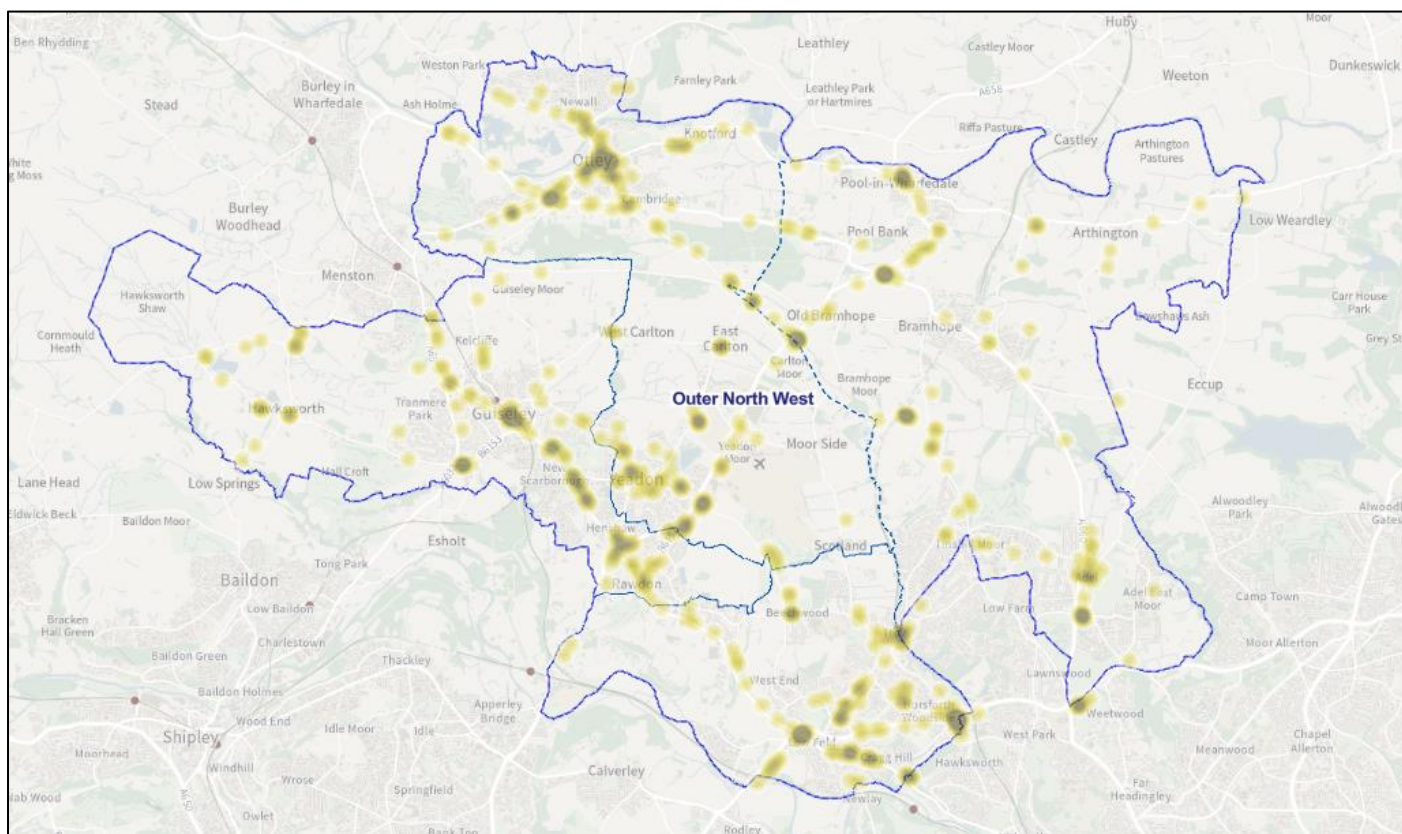
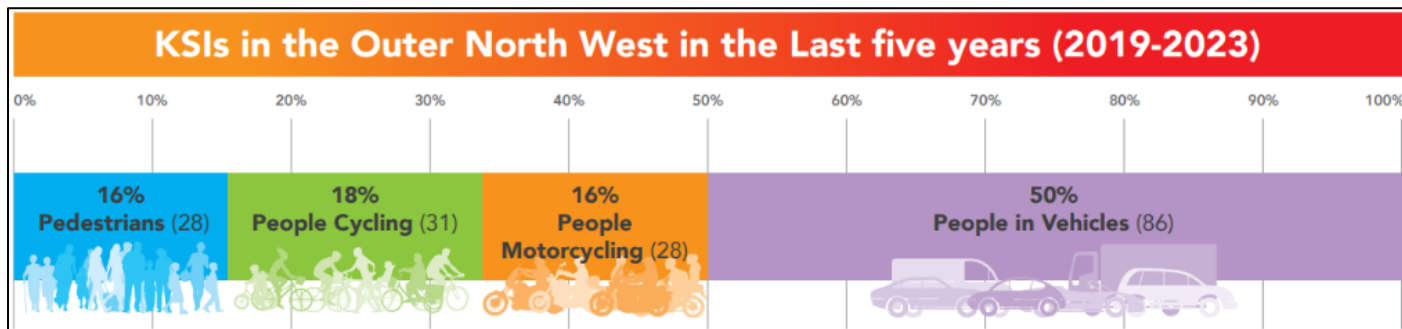
As we move forward with our LCWIP plans we will seek to develop improved ways of sharing these plans with communities and those interested in our walking and cycling networks.



Map 2 – Examples of potential new LCWIP routes in Outer North West

Road collision data in Outer North West

The last 5 years collision data has also been analysed and mapped to see if the location of the responses correlates with existing collision hotspots. The locations where killed or serious injury (KSI) occurred are shown on the mapped below, which also highlight the IMD.



Proposed list of new transport improvement schemes in Outer North West

Data from the Local Area Transport Plan consultation has been analysed and used to support and shape current transport improvement proposals as well as helping to identify new potential schemes. The intention is to provide a list of shelf ready local schemes ready to take advantage of any future funding opportunities.

The following heatmap (figure 2) has been created using all the data provided from the 'Leeds Streets for All' consultation. The concentrated coloured areas show the locations within the Outer North West that have received the most comments. The map provides a visual display of the key locations where people have highlighted issues in the Outer North West area.

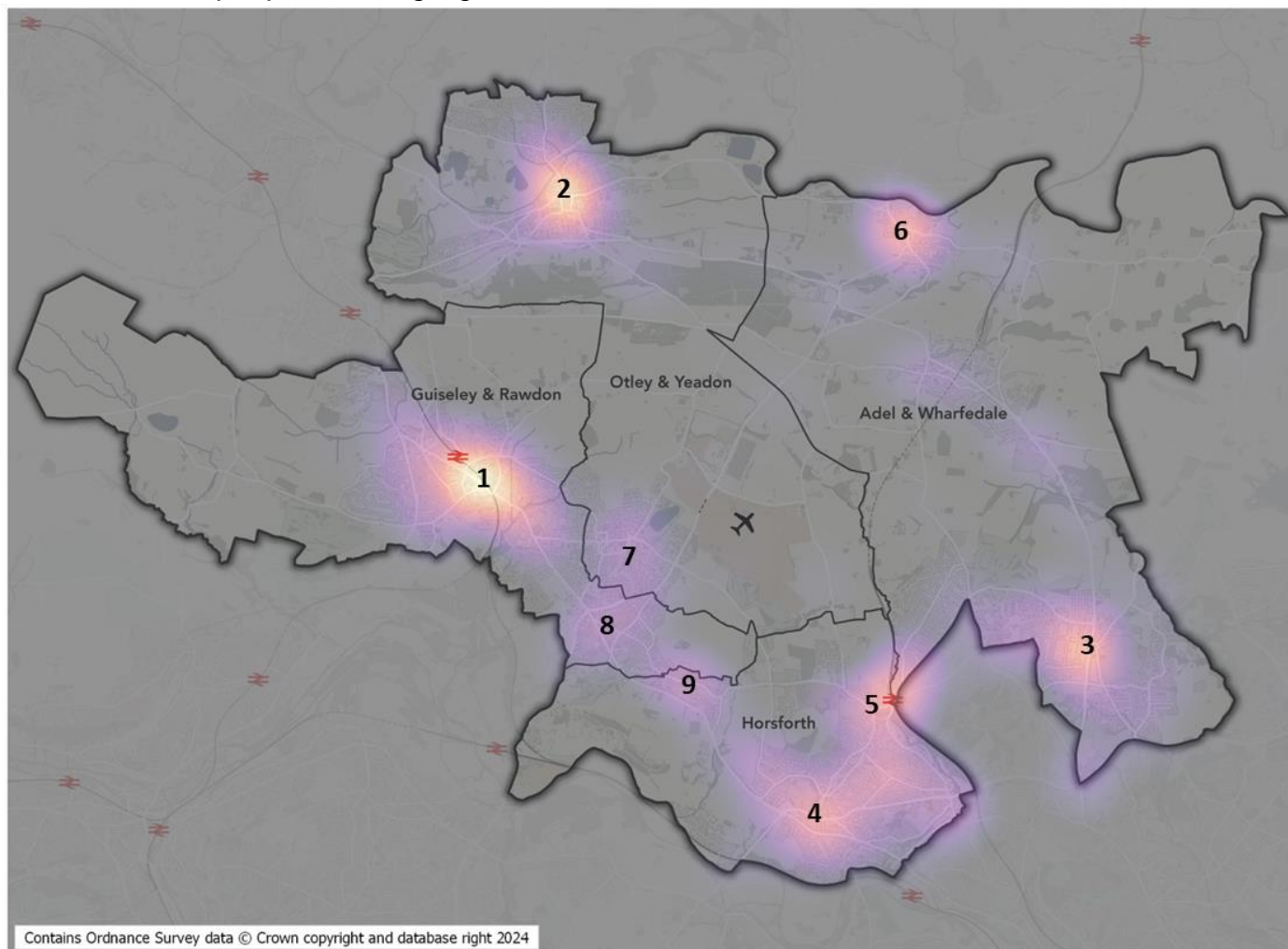


Figure 2 – Outer North West survey response heatmap.

Map Number	Locations
1	Guiseley retail park / Green bottom area - Otley Rd / Park Rd
2	Otley town centre / Otley Bridge
3	Adel – Otley Rd junction with Farrar Lane area
4	Horsforth – Broadway and neighbouring streets
5	Horsforth – train station area
6	Pool-in-Wharfedale – A658 Main St / town centre
7	Yeadon – High St / Morrisons / Harper Ln roundabout area
8	Rawdon – Henshaw Ln / fire station area
9	Horsforth – Henley’s area between Leeds Road and Over Lane

Respondents suggested solutions.

A list of potential interventions is shown in table 3. This list is not exhaustive and can only be developed as funding opportunities become available. It's possible some of the issues identified from the survey we are already aware of have been unable to resolve to date.





















Suggested solutions	Theme	
Encourage the development of safer local cycling and walking routes to key local destinations i.e. schools, shops, libraries	WALKING & WHEELING 	CYCLING 
Provide better facilities for pedestrians to access key local destinations and sustainable transport networks i.e. wider pavements, crossing points, seating areas and better local wayfinding/ signage. Yeadon/Cookridge district centres to LBA,	BUS STOPS & RAIL STATIONS 	WALKING & WHEELING 
Promote more greenspace in residential streets i.e. trees, plants flowers, replace hedgerows and consider green wall/vertical planting were appropriate.	CYCLING 	STREET ENVIRONMENT 
Traffic calming measures to reduce anti-social driving.	STREET ENVIRONMENT 	VEHICLES & PARKING 
Make the Junction at A65/The Green/Park Road in Guiseley safer for cyclist and pedestrians. Seen as a key barrier to the district centre for active modes.	VEHICLES & PARKING 	STREET ENVIRONMENT 
Review the current level of cycling and pedestrian provision along the A65 corridor from Guiseley to Hawksworth Road. Include improvements to junction, provide segregated cycle tracks, new or upgraded pedestrian crossings and control off-street or pavement parking.	WALKING & WHEELING 	CYCLING 
Upgrade traffic signals to pedestrian control on A660/Farrar Lane junction to allow people to safely access Adel district centre.	CYCLING 	VEHICLES & PARKING 
Improve sustainable access from Horsforth/Guiseley Rail Station to commercial district centres and bus networks/interchanges	WALKING & WHEELING 	BUS STOPS & RAIL STATIONS 
Consider measures to curb inconsiderate parking on pavements, at junctions, public transport & cycling infrastructure and blocking access to property and businesses.	VEHICLES & PARKING 	WALKING & WHEELING 
	WALKING & WHEELING 	CYCLING 











Table 3 – Suggested solutions












List of potential new schemes identified from the LAMP survey in the Outer North West

The following list of potential new interventions have been identified from the responses which would improve transport connectivity in the local area. More details on this list can be found in Table 4 below.

It is important to remember that none of LCWIP or the new scheme suggestions are currently funded, but the list does provide an indication of what potential types of transport improvement could be prioritised and delivered if future funding opportunities became available. This list isn't exhaustive and should be treated as a guide to show what could be achieved.

Appendix 1: Proposed schemes – The Local Plan

Ref	Proposed intervention	Type of intervention	Location	Alignment with Connecting Leeds Transport Strategy	Theme
1	Investigate options to improved sustainable access to the rail station in Guiseley.	Walking and cycling improvements.	Guiseley.	<ul style="list-style-type: none"> - Healthier streets approach - Safe walking and cycling routes - Improved access between public transport interchanges - Improved pedestrian access - Parking Management 	<div style="background-color: #e91e63; color: white; padding: 5px; text-align: center;"> WALKING & WHEELING  </div> <div style="background-color: #27ae60; color: white; padding: 5px; text-align: center;"> CYCLING  </div> <div style="background-color: #e53935; color: white; padding: 5px; text-align: center;"> VEHICLES & PARKING  </div> <div style="background-color: #2c5e8a; color: white; padding: 5px; text-align: center;"> BUS STOPS & RAIL STATIONS  </div>
2	Investigate options to improved sustainable access to the rail stations in Horsforth	Walking and cycling improvements.	Horsforth.	<ul style="list-style-type: none"> - Healthier streets approach - Safe walking and cycling routes - Improved access between public transport interchanges - Improved pedestrian access - Parking Management 	<div style="background-color: #2c5e8a; color: white; padding: 5px; text-align: center;"> BUS STOPS & RAIL STATIONS  </div> <div style="background-color: #e53935; color: white; padding: 5px; text-align: center;"> VEHICLES & PARKING  </div> <div style="background-color: #27ae60; color: white; padding: 5px; text-align: center;"> CYCLING  </div> <div style="background-color: #e91e63; color: white; padding: 5px; text-align: center;"> WALKING & WHEELING  </div>
3	Develop feasibility options for junction improvements to reduce severance for walking and cycling.	Safe walking and cycling improvements.	Park Road and A65 Junction	<ul style="list-style-type: none"> - Safe walking and cycling routes - Improved pedestrian access 	<div style="background-color: #27ae60; color: white; padding: 5px; text-align: center;"> CYCLING  </div>
4	Review existing footpath provision to access Tranmere Park Primary School	Walking Improvements	Ridgeway/ Ridge Close (Guiseley)	<ul style="list-style-type: none"> - Improved pedestrian facilities 	<div style="background-color: #e91e63; color: white; padding: 5px; text-align: center;"> WALKING & WHEELING  </div>

5	Improvements to Aireborough Greenway; better connectivity to main destinations in the area, upgraded surface & lighting, and review A-frame gates along the route	Cycling Improvements	Old Yeadon rail line route adjacent to Yeadon and Guiseley.	<ul style="list-style-type: none"> - Inclusive and Accessible to everyone - Improved cycle access 	<p>CYCLING </p>
6	Progression of making Otley more pedestrian friendly in synergy with local initiatives	Walking and public realm improvements	Key locations in Otley including Kirkgate, Manor Square	<ul style="list-style-type: none"> - Healthier streets approach - Safe walking and cycling routes - Improved access between public transport interchanges - Improved pedestrian access - Parking Management 	<p>BUS STOPS & RAIL STATIONS </p> <p>CYCLING </p> <p>VEHICLES & PARKING </p> <p>STREET ENVIRONMENT </p> <p>WALKING & WHEELING </p>
7	Continue recent continuous footway installations across other junctions in key walking hotspots	Walking and public realm improvements	Bridge Street/Cattle Market St, Otley.	<ul style="list-style-type: none"> - Healthier streets approach - Inclusive and Accessible to everyone 	<p>WALKING & WHEELING </p> <p>STREET ENVIRONMENT </p>
8	Review parking management, availability of Blue Badge spaces on Westbrook Lane opposite the School.	Parking Management	Westbrook Lane	<ul style="list-style-type: none"> - Parking Management - Inclusive and Accessible to everyone 	<p>WALKING & WHEELING </p> <p>VEHICLES & PARKING </p>
9	Introduce a cycle contraflow arrangement on Westbrook Lane.	Cycle Improvements	Westbrook Lane	<ul style="list-style-type: none"> - Improved cycle access 	<p>CYCLING </p>










					VEHICLES & PARKING 
10	Improved crossing facilities for cycle and walking at the Farrar Ln. Junction to include pedestrian control on all four arms	Pedestrian and cycling improvement and access to key transport interchange	A660/Farrar Lane	<ul style="list-style-type: none"> - Safe walking and cycling routes - Improved pedestrian access 	WALKING & WHEELING  CYCLING 
11	Introduce/improve a safe walking & cycling route from Farrar Ln to Tinshill Hill adjacent to Ralph Thoresby School, Ireland Wood Primary School, Cookridge Primary, Holt Park Active – Potential to join to the Horsforth Rail Station	Pedestrian and cycling improvement and access to key transport interchange	A660/Farrar Lane/Tinshill Lane	<ul style="list-style-type: none"> - Safe walking and cycling routes. - Improved pedestrian access 	CYCLING  WALKING & WHEELING 
12	Review footpath access to Adel Wood Estate and bus stops on Long Cause Way and review pedestrian barrier.	Pedestrian and cycling improvement and access to key transport interchange	Long Causeway	<ul style="list-style-type: none"> - Safe walking and cycling routes. - Improved pedestrian access 	WALKING & WHEELING  CYCLING 
13	Review feasibility of extra controlled crossing points across Broadway (A6120 Ring Road) adjacent to both Low Ln. Roundabout and Alexandra Road.	Walking Improvements	Broadway (A6120 Ring Road)	<ul style="list-style-type: none"> - Safe walking and cycling routes. - Improved pedestrian access 	CYCLING  WALKING & WHEELING 

Table 4 – Potential list of new transport improvement schemes.

Sources of Funding

All areas of Leeds (including Outer Northwest) benefit from the Maintenance and Traffic Signal funding, which is already allocated separately across Leeds. Information obtained from the Leeds Streets for All' surveys will be shared within highways to help.

The main source of available central funding is from the City Region Sustainable Transport Fund (CRSTS). The £830 million City Regional Sustainable Transport Settlement (across West Yorkshire) is aimed at providing an integrated and inclusive transport network which was made possible thanks to the West Yorkshire Mayoral devolution deal.

The Active Travel Fund (ATF) has more of a single focus on sustainable travel is also being used in local areas. All these funds are designed to invest in transport schemes which improves people everyday lives. Table 5 below illustrates this funding, and how we may attain more.






	City Region Sustainable Transport settlement Fund (CRSTS)					Other Potential Funding Sources	
	Transformational Schemes	Safer Roads	Heathy Streets	Traffic Signals	Maintenance	Active Travel Fund (ATF)	Bus Service Improvement Plans (BSIP)
VEHICLES & PARKING 	X	X		X	X		
WALKING & WHEELING 	X	X	X			X	
CYCLING 	X			X	X	X	
BUS STOPS & RAIL STATIONS 	X		X				X
STREET ENVIRONMENT 	X		X			X	

Table 5 – Examples of main funding sources available

It's also possible for targeted funding to be made available from central government that could cover any of the five themes to support specific initiatives in line with national policy. Some funding has already been received via the Network North which has £19.8M overall, to cover a wide variety of difference transport initiatives. More is expected in the coming months.

Useful links:

- [Network North - Levelling Up.](#)
- [Street improvement project puts Leeds neighbourhood on path to bright future,](#)
- [Active Travel Fund: local transport authority allocations - GOV.UK \(www.gov.uk\)](#)
- [Leeds Vision Zero 2040 Strategy](#)

Section 5: What happens next?

Further discussions with LCC project officers, Exec Members, and Ward Councillors to:

1. Determine how to present the results – via an evaluation report and common webpage formats.
2. Assess how the LSFA online consultation can enhance current Highway & Transportation reporting processes for improved local interventions.
3. Explore LSFA's potential to integrate Transport policy objectives into local schemes to support our Transport Strategy goals.
4. Note: A dedicated working group has been established to evaluate the existing process for member conversations, reporting and monitoring highway and transportation issues, with a view to potentially creating one single solution.

Leeds Streets for All

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ONW Community Committee

- Adel
- Rawdon
- Yeadon
- Wharfedale
- Horsforth
- Guiseley
- Otley



Public Response Report and Local Area Transport Plans

- We are developing Local Area Transport plans (LATP) after the city-wide Connecting Leeds Transport Strategy has been developed and approved in October 2021.
- Our online [Leeds Streets for All](#) survey, has helped people record what type of improvements they want to see and where in their local areas.

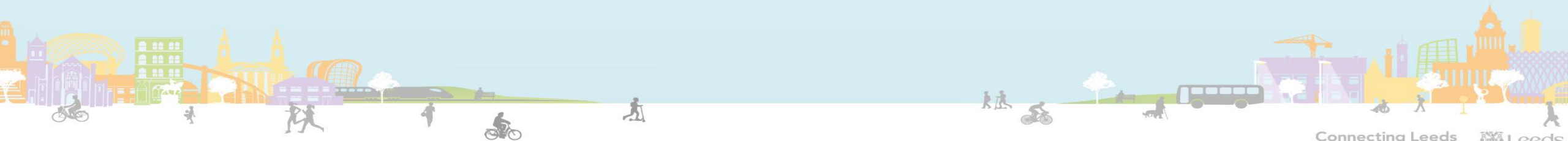
VEHICLES
& PARKING 

WALKING
& WHEELING 

CYCLING 

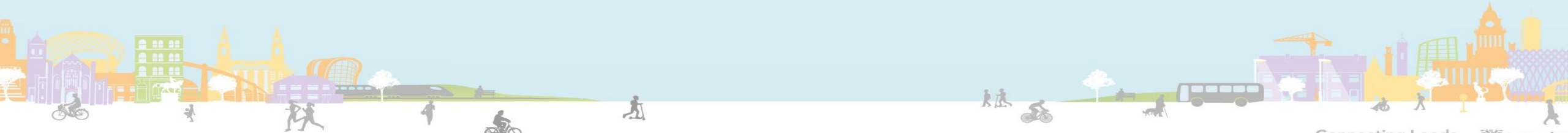
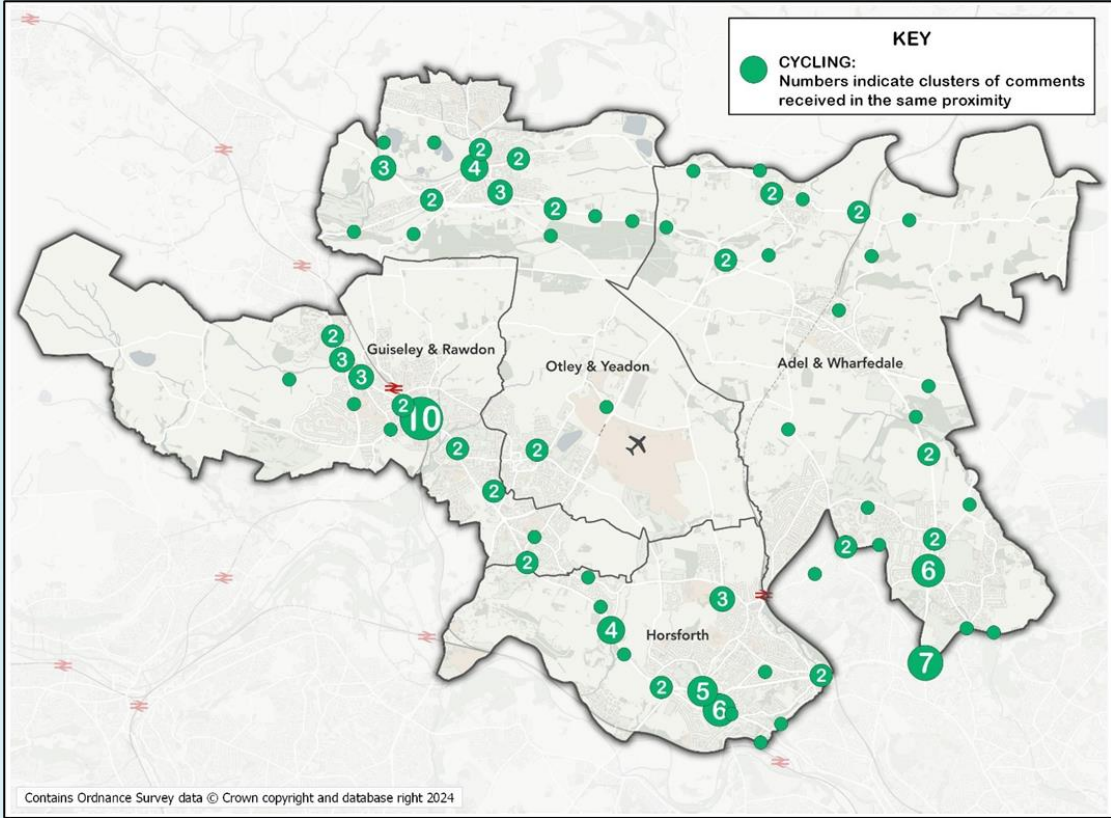
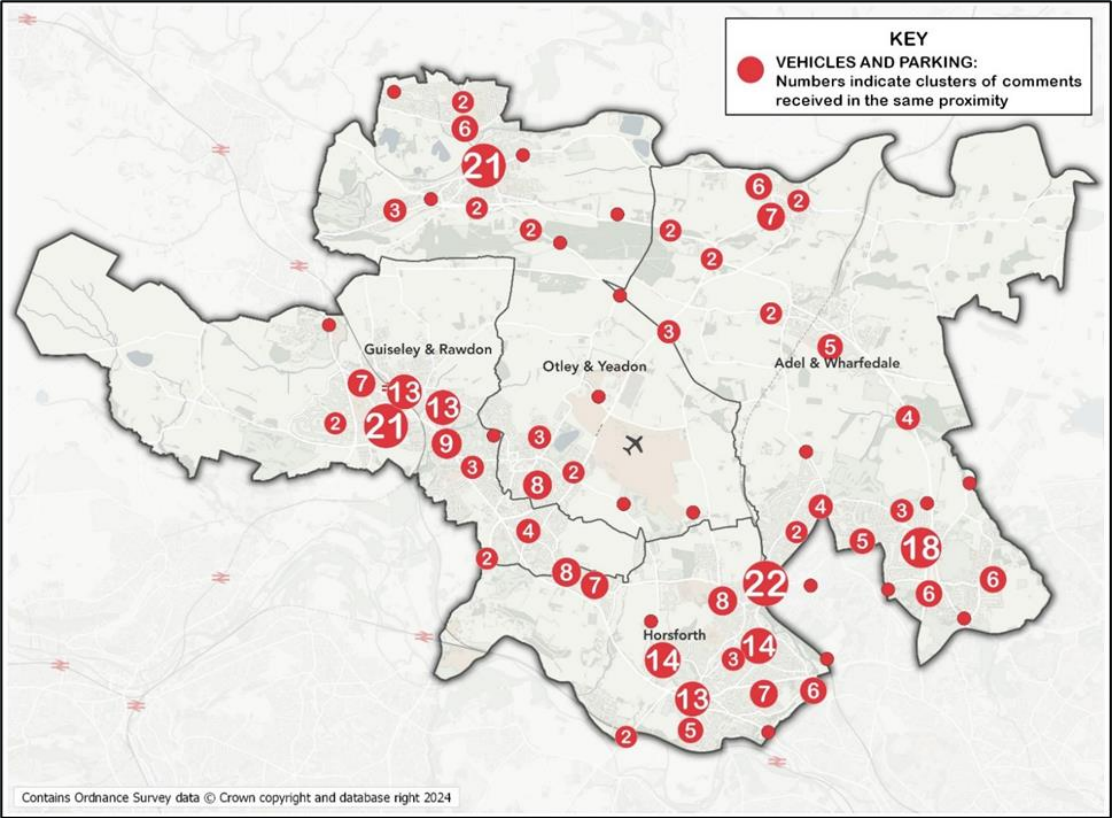
BUS STOPS &
RAIL STATIONS 

STREET
ENVIRONMENT 

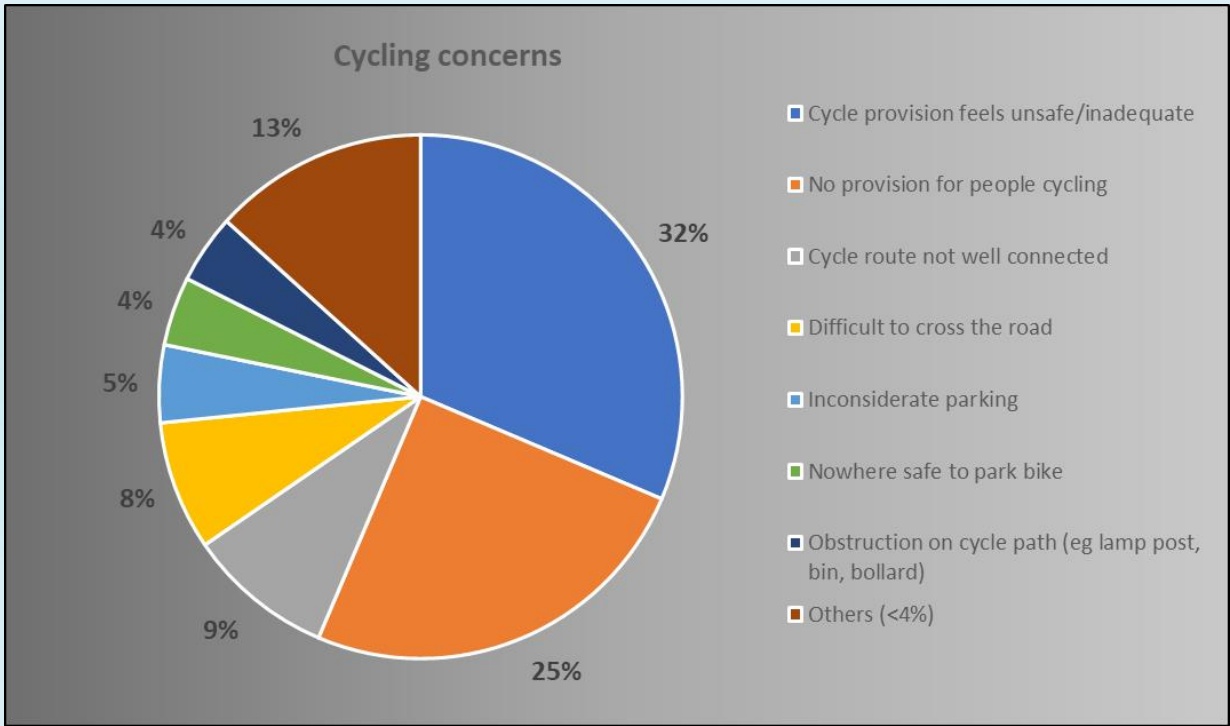
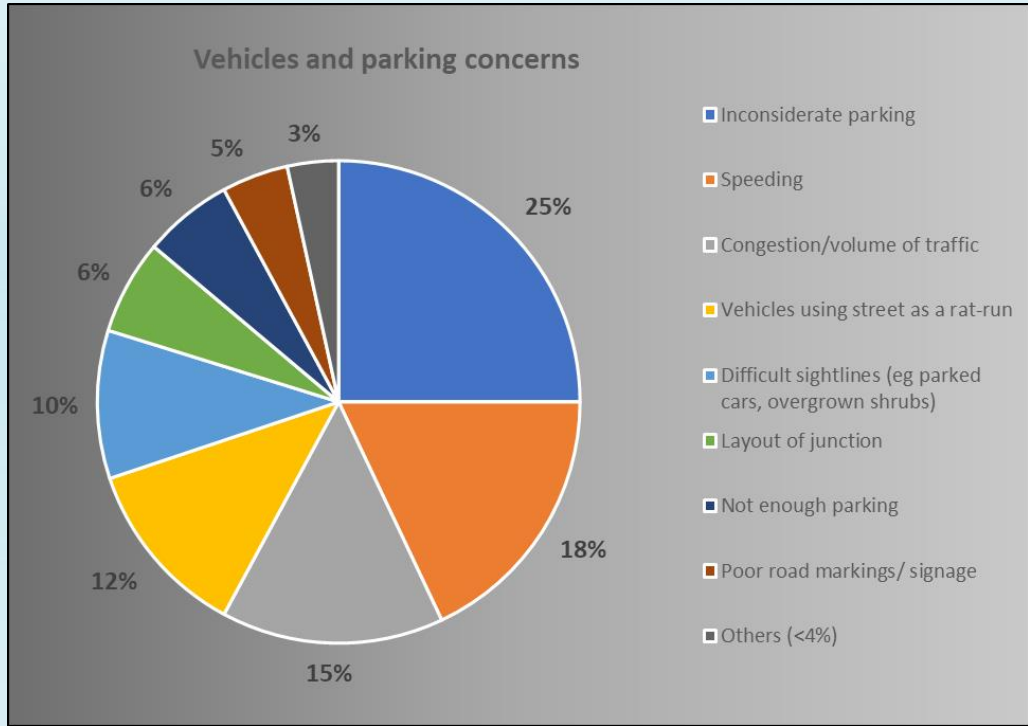


Examples of where people have commented.....

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Examples of what people commented on.....




What we are already doing in your area.....

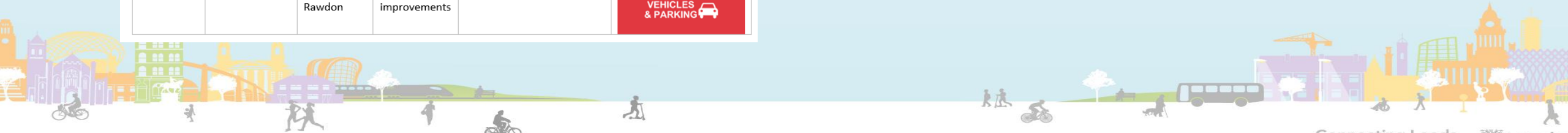
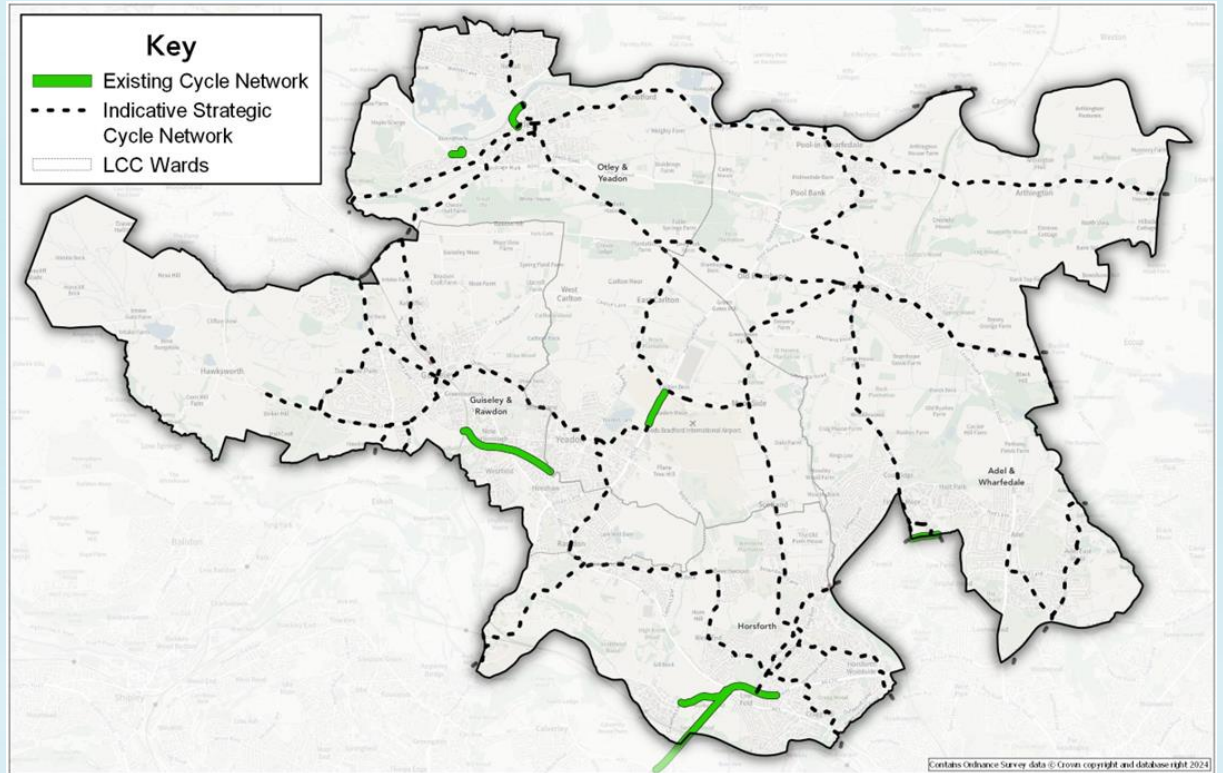
Major Schemes

- Otley Shared Transport Hub
- Connecting west Leeds Programme
- LBA Rail Station
- Scotland Lane and Whitehouse Lane sustainable improvements

Annual programme of works

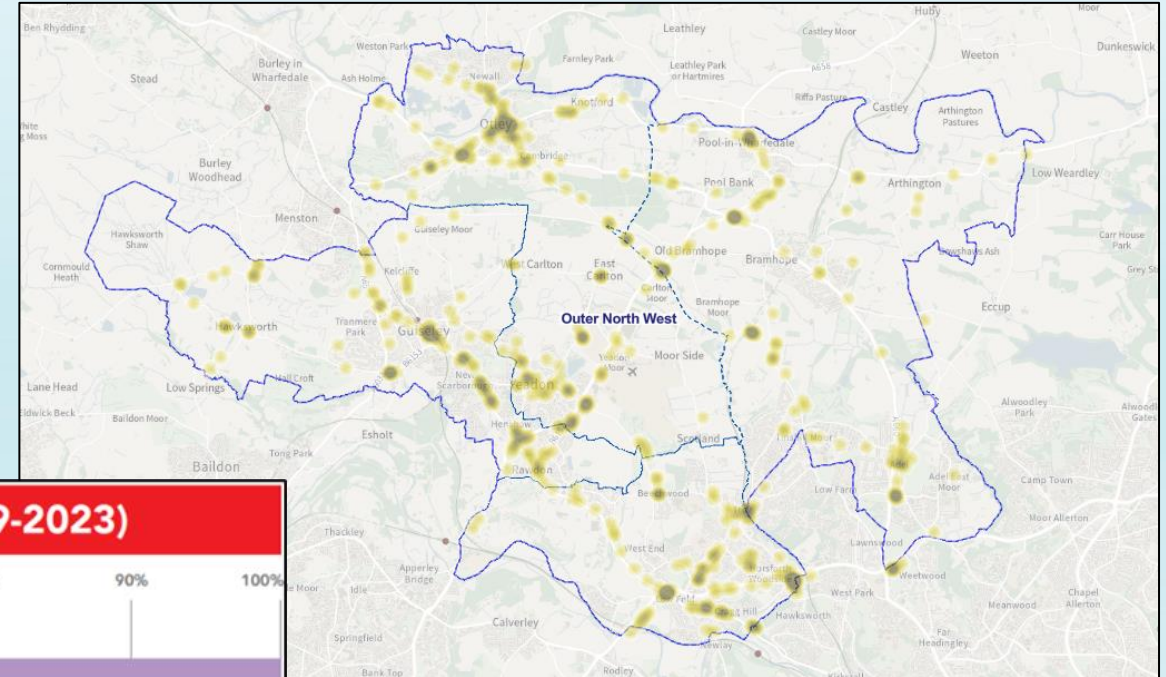
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Horsforth	A6120 Broadway - Horsforth to Rodley Cycle Link	Horsforth	Footway improvements	Cycleway, footway and shared area	WALKING & WHEELING  CYCLING 
Rawdon	Bayton Lane	Guiseley & Rawdon	Carriageway improvements	Surface dressing	VEHICLES & PARKING 

Potential new local cycle and walking routes

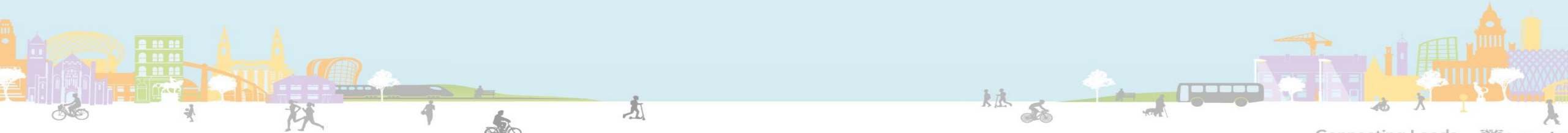
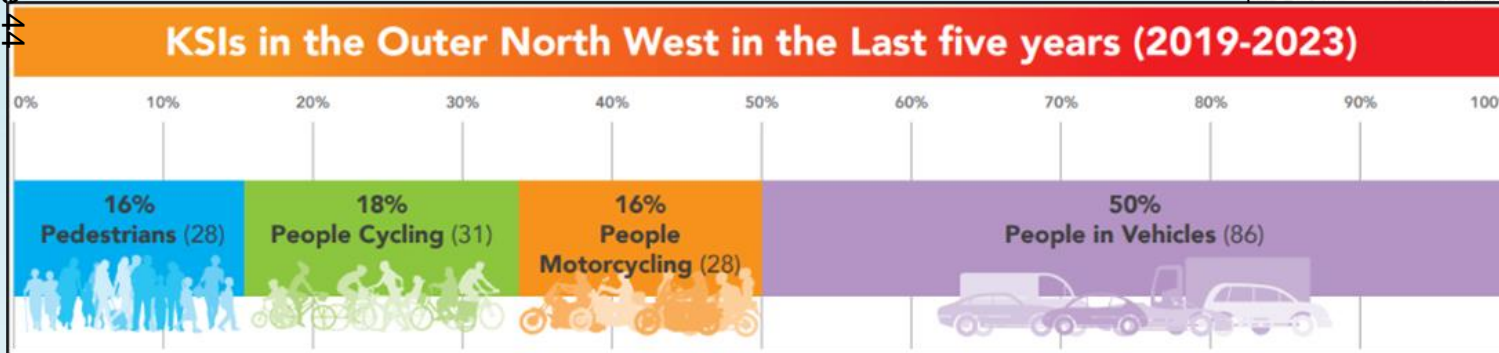


Road Safety and Collisions analysis.....

- Road Collision Data (KSIs)
- Site and lengths of concern / Cluster analysis



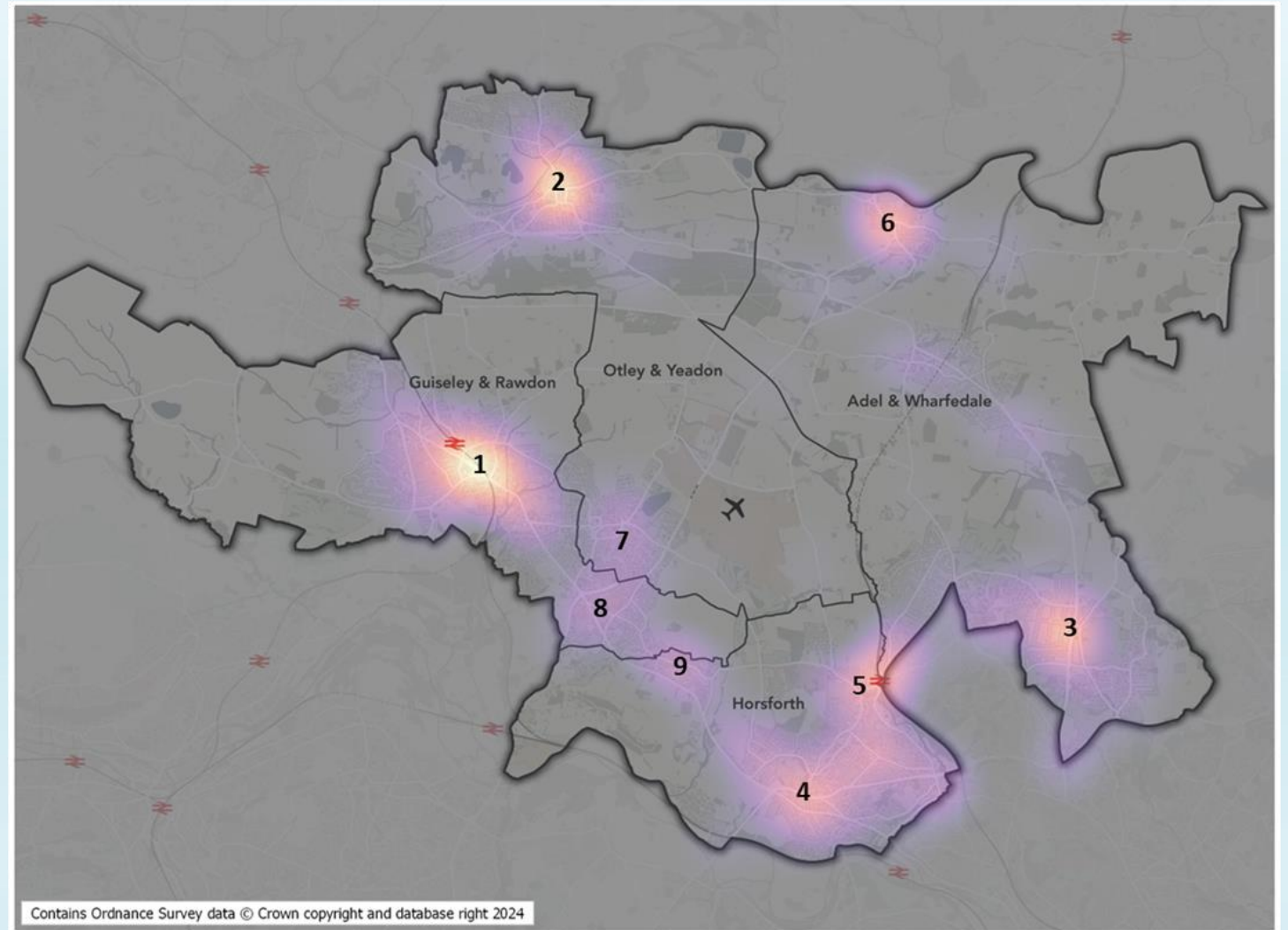
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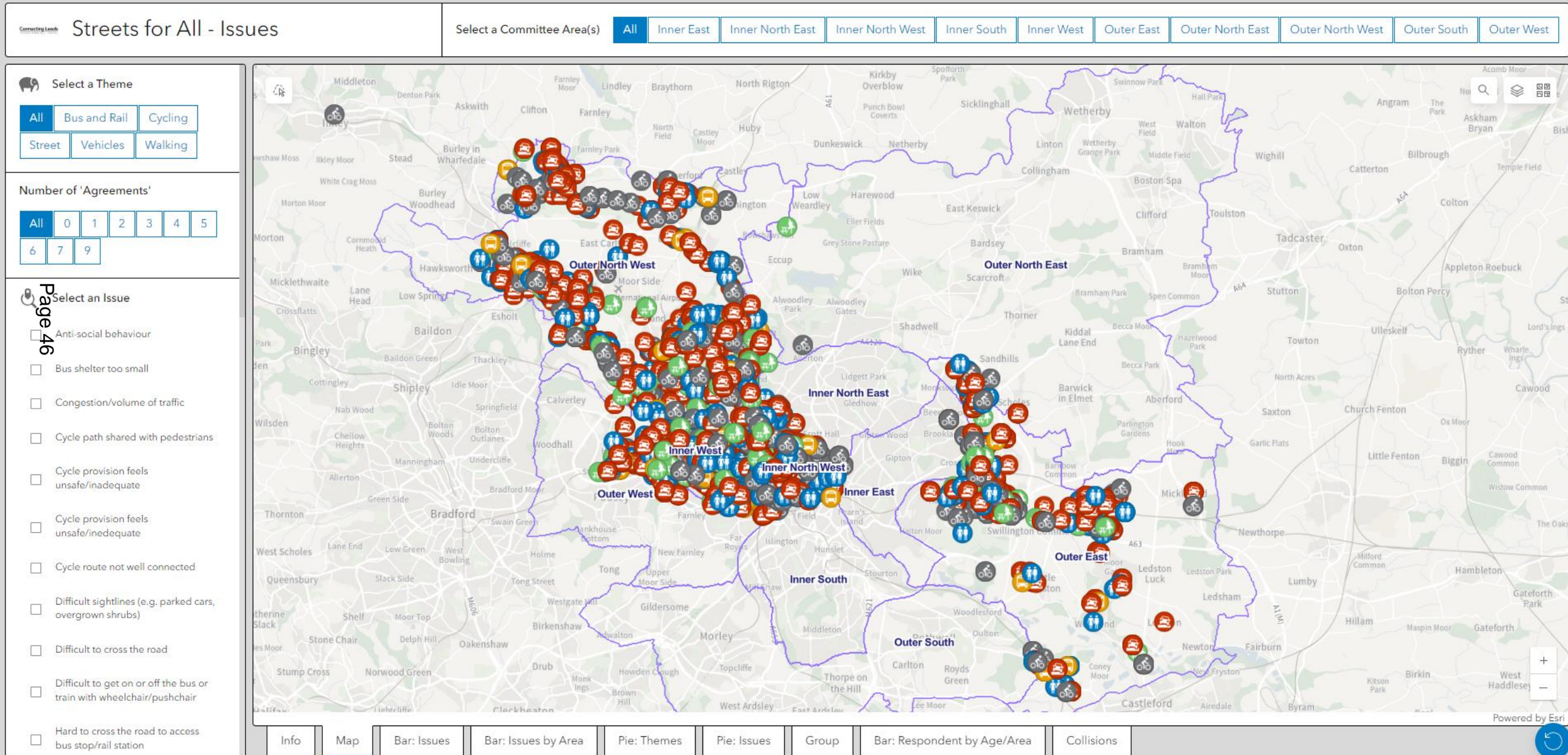
Heatmap created using the survey data provided collect via the 'Streets for All' consultation

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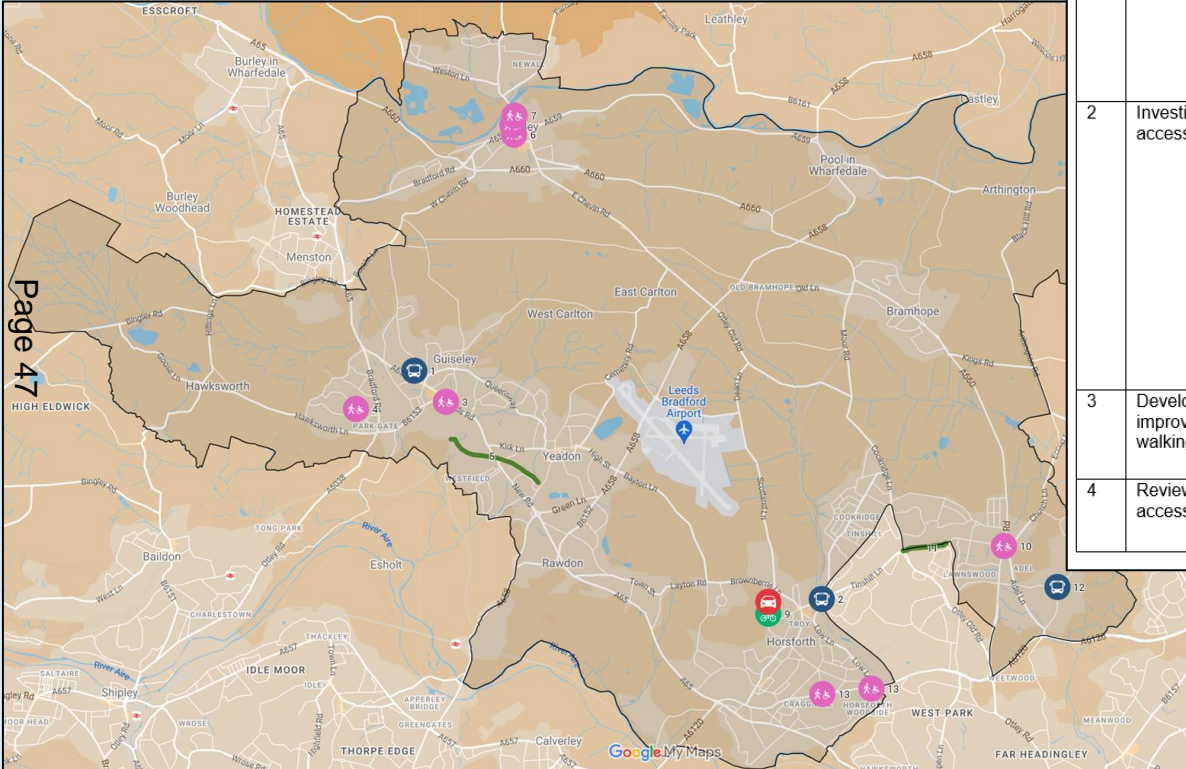
The concentrated coloured areas show the locations that have received the most comments



Our Data Analytics Team developed a mapping tool to help analyse the survey data.....

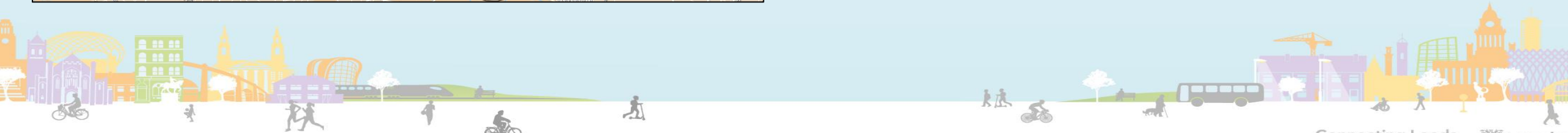


The Local Plan (draft)



Ref	Proposed intervention	Type of intervention	Location	Alignment with Connecting Leeds Transport Strategy	Theme
1	Investigate options to improved sustainable access to the rail station in Guiseley.	Walking and cycling improvements.	Guiseley.	<ul style="list-style-type: none"> - Healthier streets approach - Safe walking and cycling routes - Improved access between public transport interchanges - Improved pedestrian access - Parking Management 	WALKING & WHEELING CYCLING VEHICLES & PARKING BUS STOPS & RAIL STATIONS
2	Investigate options to improved sustainable access to the rail stations in Horsforth	Walking and cycling improvements.	Horsforth.	<ul style="list-style-type: none"> - Healthier streets approach - Safe walking and cycling routes - Improved access between public transport interchanges - Improved pedestrian access - Parking Management 	BUS STOPS & RAIL STATIONS VEHICLES & PARKING CYCLING WALKING & WHEELING
3	Develop feasibility options for junction improvements to reduce severance for walking and cycling.	Safe walking and cycling improvements.	Park Road and A65 Junction	<ul style="list-style-type: none"> - Safe walking and cycling routes - Improved pedestrian access 	CYCLING
4	Review existing footpath provision to access Tranmere Park Primary School	Walking Improvements	Ridgeway/ Ridge Close (Guiseley)	<ul style="list-style-type: none"> - Improved pedestrian facilities 	WALKING & WHEELING

Small sample of some of the potential interventions



Section 5: What happens next?

Further discussions with LCC project officers, Exec Members, and Ward Councillors to:

1. Determine how to present the results – via an evaluation report and common webpage formats.....
2. Assess how the LSFA online consultation can enhance current Highway & Transportation reporting processes for improved local interventions
3. Explore LSFA's potential to integrate Transport policy objectives into local schemes to support our Transport Strategy goals
4. Note: A dedicated working group has been established to evaluate the existing process for member conversations, reporting and monitoring highway and transportation issues, with a view to potentially creating one single solution.





Report of: Head of Locality Partnerships

Report to: Outer North West Community Committee:
(Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon)

Report author: Mohammed Alamin

Date: 30th September 2024

For decision

Outer North West Community Committee Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024/25.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer North West Community Committee this means that the CIL money for Arthington Parish Council, Bramhope & Carlton Parish Council, Horsforth Town Council, Otley Town Council, Pool in Wharfedale Parish Council and Rawdon Parish Council will be administered by each Parish or Town Council, whereas monies for the parts of Adel & Wharfedale, Guiseley & Rawdon and Otley & Yeadon wards that do not have a Parish and Town Council will be administered by the Outer North West Community Committee.
9. It was agreed at Outer North West on the 27th November 2017 that CIL monies for Adel & Wharfedale, Guiseley & Rawdon and Otley & Yeadon would be spent in the ward it was generated in.
10. Until the UK left the European Union, the EU's State Aid rules controlled how UK and discretionary EU funding was provided to enterprises and entities that engage in economic activities. Now the UK has left the EU, it is no longer bound by the State Aid rules and has developed its own domestic subsidy control regime, The Subsidy Control Act 2022. As the Subsidy Control Act 2022 has potential implications for the Community Committees as funding bodies, a 'subsidy control' assessment will be undertaken on all funding requests received by the Community Committees.
11. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation: the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

12. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
13. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
14. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from the Elected Members represented on the Community Committee (or in the case of funds delegated by a Community Committee to individual Wards, the relevant Ward Councillors), however should an Elected Member not agree with a matter for delegated decision then this should be deferred to the next meeting of the Community Committee; and
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for Members' information.

As has been the case at the beginning of previous municipal years, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Associated Recommendation: Members are asked to review the minimum conditions as set out in paragraph 15 of this report, consider whether any amendments are required and approve such conditions for operation in 2024/25. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

15. For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs & also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the

approval threshold for small grants has now increased from the 1st April 2023; up to £1000 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.

Member agreed at the 17th June 2024 meeting, that should a disagreement between ward members arise when considering an ward based application following a ward briefing then the application shall be submitted to the next Community Committee meeting for consideration by the ONW Community Committee members.

Members also agreed at the 17th June 2024 meeting that the Youth Activity Fund budget shall be split equally across the four wards, with each individual ward making a decision on applications for YAF funding. It was also agreed that any remaining balances would be combined just before the final Community Committee meeting of the year with a view to jointly funding applications.

16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2024/25

17. The total revenue budget approved by Executive Board for **2024/25** is **£57,630.00**. Table 1 shows a carry forward figure of **£27,883.09** which includes underspends from projects completed in **2023/24**. The total revenue funding available to the Community Committee for **2024/25** is therefore **£85,513.09**. A full breakdown of the projects approved or ring-fenced is available on request.

18. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

19. **The Community Committee is asked to note that there is currently a remaining balance of £67,513.09** (including underspends not listed in Table 1). A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2024/25

	£
INCOME: 2024/25	£57,630.00
Balance brought forward from previous year (2023/24)	£27,883.09
TOTAL AVAILABLE FOR 2024/25 (including underspend):	£85,513.09

Ward Projects	£	Ward Split			
		Adel & Wharfedale	Guisley & Rawdon	Horsforth	Otley & Yeadon
Small Grants & Skips 2024/25	£7,500.00	£1,500.00	£2,000.00	£1,500.00	£2,500.00
Community Engagement	£500.00	£125.00	£125.00	£125.00	£125.00
Horsforth CCTV 24/25	£5,000.00			£5,000.00	
Kirkstall Festival 2024	£1,500.00			£1,500.00	
Guisley SID - The Green	£3,500.00		£3,500.00		
Balance brought forward from 2023/24	£27,883.09	£1,842.55	£1,560.83	£470.45	£24,009.26
New allocation for 2024/25	£57,630.00	14,407.50	14,407.50	14,407.50	14,407.50
Total approved in 2024/25	£18,000.00	£1,625.00	£5,625.00	£8,125.00	£2,625.00
Balance remaining (Total/Per ward)	£67,513.09	£14,625.05	£10,343.33	£6,752.95	£35,791.76

Delegated Decisions (DDN)

20. Since the last ONW Community Committee on Monday 17th June 2024:

- Five projects have been considered and approved by DDN.
- Seven projects are currently being processed for approval.

21. Since the last Community Committee on 11th March 2024 two projects have been declined.

Monitoring Information

22. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

23. Monitoring information for projects completed will provided on request.

Youth Activities Fund Position 2024/25

24. The total available for spend in the Outer North West Community Committee in **2024/25** including carry forward from previous year, was **£53,584.54**.

25. The Community Committee is asked to note that one project had been approved in 2024/25 prior to the 17th June 2024 Community Committee.

26. **The Community Committee is also asked to note that the current remaining balance for the Youth Activity Fund is £29,162.56** (including underspends not listed in Table 1).

A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2024/25

	Total Allocation £
INCOME: 2024/25	£40,982.00
Balance brought forward from previous year (2023/24)	£12,602.54
TOTAL AVAILABLE FOR 2024/25 (including underspend):	£53,584.54

Projects 2024/25	Area wide £	Ward Split			
		Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Breeze 2024 – ONW	£15,200.00	£3,800.00	£3,800.00	£3,800.00	£3,800.00
Breeze 2024 – Tinshill INW & ONW 50-50 split	£1,900.00	£1,900.00			
ONW Youth Summit 2024	£73.00	£18.25	£18.25	£18.25	£18.25
ONW Youth Summit 2024/25	£2,000.00	£500.00	£500.00	£500.00	£500.00
Horsforth Summer Art Club	£1,700.00			£1,700.00	
Jungle Kids Summer 2024	£1,000.00	£1,000.00			
ONW Holiday Projects 2024-25	£1,295.00	£323.75	£323.75	£323.75	£323.75
Horsforth Music Centre - Summer School 2024	£1,253.98	£152.92	£91.75	£917.56	£91.75
Balance brought forward from 2023/24	£12,602.54	£3,150.63	£3,150.63	£3,150.64	£3,150.64
New allocation for 2024/25	£40,982.00	£10,245.50	£10,245.50	£10,245.50	£10,245.50
Total approved in 2024/25	£24,421.98	£7,694.92	£4,733.75	£7,259.56	£4,733.75
Balance remaining	£29,162.56	£5,701.21	£8,662.38	£6,136.58	£8,662.39

Small Grants and Skips Budget 2024/25

27. The Outer North West Community Committee approved a starting balance of **£6,500.00** for the Small Grants and Skips Budget for 2024/25. Members are asked to note the allocation broken down by ward and summarised in **Table 3**.

TABLE 3: Small Grants and Skips 2024/25

Small Grants & SKIPS	£	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Guiseley Clock	£550.00		£550.00		
Irish Arts & Cultural Activities - Cookridge & Holt Park	£500.00	£500.00			
Otley Carnival Committee SKIP	£795.00				£795.00
Yeadon Carnival 2024	£1,600.00		£800.00		£800.00
PHAB - ONW	£109.83			£109.83	
Community Remembrance and Reflection Garden	£716.00	£179.00	£179.00	£179.00	£179.00
Movie Meet @ Holt Park Library	£281.00	£281.00			
Otley Victorian Fayre - Skip	£300.00				£300.00
New allocation for 2024/25	£7,500.00	£1,500.00	£2,000.00	£1,500.00	£2,500.00
Total approved in 2024/25	£4,851.83	£960.00	£1,529.00	£288.83	£2,074.00
Remaining balance	£2,648.17	£540.00	£471.00	£1,211.17	£426.00

Capital Budget 2024/25

28. The Outer North West Community Committee has a remaining capital budget of £33,191.80 available to spend. Members are asked to note the capital allocation broken down by ward and summarised in Table 4.

TABLE 4: Capital 2024/25

	£	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Balance remaining (per ward) April 2024	£33,191.80	£2,775.00	£2,046.60	£3,025.60	£25,344.60
Capital injection May 2024	TBC	TBC	TBC	TBC	TBC
Capital injection November 2024	TBC Nov 2024	TBC Nov 2025	TBC Nov 2026	TBC Nov 2027	TBC Nov 2028
Balance remaining (per ward)	£33,191.80	£2,775.00	£2,046.60	£3,025.60	£25,344.60

Community Infrastructure Levy (CIL) Budget 2024/25

29. The Outer North West Community Committee is asked to note that there is a remaining balance of **£336,769.09**. Members are asked to note the CIL

allocation currently available to spend in Table 5 which is detailed by ward and summarised.

TABLE 5: Community Infrastructure Levy (CIL) 2024/25

	£	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Balance as of April 2024	£346,769.09	£295,063.10	£47,394.11	£0.00	£4,311.88
Injection May 2024		TBC	TBC	TBC	TBC
Balance as of May 2024	£346,769.09	£295,063.10	£47,394.11	£0.00	£4,311.88
Projects approved in 2024/25					
Adel Chruchyard Appeal - Tree Replacement	£10,000.00	£10,000.00			
Balance remaining for 2023/24	£336,769.09	£285,063.10	£47,394.11	£0.00	£4,311.88

Applications for consideration from 2024/25 Wellbeing, YAF, Capital or CIL budgets:

30. **Project title:** Arthington Lane SID

Name of group or organisation: Arthington PCC

Total project cost: £5,000.00

Amount proposed: £2,500.00

Match Funding: £2,500.00

Wards covered: Adel & Wharfedale

Project description: To install a SID and column adjacent to the Arthington Village Hall on Arthington Lane (Please see [link.](#)) with the intention of acting as a speed deterrent.

Update - Following a meeting with Highways, Highways are currently following up on an action to pass data to Road Safety Analyst colleagues to assess the route for a speed camera. Whether or not this qualifies we will not know for a short period whilst that assessment takes place.

Corporate Considerations

Consultation and Engagement

31. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

32. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

33. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

34. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

35. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

36. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

37. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

38. Members are asked to note:

- a. Review minimum conditions for municipal year 2024/25 (paragraph 14 & 15)
- b. Details of the Wellbeing Budget position (Table 1)
- c. Details of the projects approved via Delegated Decision (paragraph 20-21)
- d. Monitoring information of its funded projects (paragraph 22-23)
- e. Details of the Youth Activities Fund (YAF) position (Table 2)
- f. Details of the Small Grants and Skips Budget (Table 3)
- g. Details of applications for consideration (paragraph 30)

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Report of: Head of Locality Partnerships

Report to: Outer North West Community Committee

(Adel and Wharfedale, Guiseley and Rawdon, Horsforth and Otley and Yeadon)

Report author: Mohammed Alamin

Date: 30th September 2024

For recommendation / to note

Outer North West Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Updates by theme:

- **Children and Families:** Cllr Emmie Bromley
- **Environment and Community Safety:** Cllr Barry Anderson
- **Transport:** Cllr Raymond Jones
- **Health, Wellbeing and Adult Social Care:** Cllr Caroline Anderson
- **Employment and Skills update:** Cllr Sandy Lay

Children and Families:

1. The Children and Families sub group update will be provided at the next Community Committee.

Environment and Community Safety:

1. The Environment Sub Group met on Friday 13th September 2024 to discuss the following topics:
 - a) Refuse - recent glass collection progress, the route review update and also procedures being put in place to tackle missed bin collections in ONW.
 - b) Street Cleansing - leaf clearing and how they plan to work with other services in respect of overgrown verges and relaxed mowing.
 - c) Housing - Housing plans for environmental work on the housing estates and a discussion in regard to making best use of the limited environment budget.
2. Cllr B Anderson, Cllr E Thomson and the police inspector Carl Robinson held a strategy meeting regarding masked youth & older electric scooter/ bike riders in ONW.
3. The Safety Sub Group meeting will take place in November 2024 with the update being provided at the next Community Committee.
4. **Update from LASBT** **Date 04.09.2024**

There are currently 23 active ASB cases for the Outer North West area which have been listed below in ward areas & then given a brief break down of what the cases within each area are in relation to.

- Adel & Wharfedale – 7
- Guiseley & Rawdon – 6
- Horsforth – 2
- Otley & Yeadon – 8

Adel & Wharfedale (7 active cases with LASBT)

- 1 case is in relation to a potential breach of the vehicle PSPO.
- 1 case is in relation to a person with mental health issues being verbally abusive & aggressive towards others. LASBT are working with support services to resolve this issue.
- 1 case is in relation to a neighbour being abusive & aggressive towards another neighbour when asked to reduce their noise levels.
- 1 case is in relation to a youth who LASBT have an injunction in place for which LASBT are monitoring but no evidence of any breaches at this time.

- 1 case is in relation to a youth who has been arrested & bailed in relation to a criminal offence. LASBT are awaiting the outcome of the criminal investigation so then LASBT can consider what action is required from them.
- 1 case is in relation to complaints of fighting at a property which the person living at the address has denied.
- 1 case is in relation to a person alleged to be harassing making threats towards a neighbour.

Guiseley & Rawdon (6 active cases with LASBT)

- 1 case is in relation to noise complaints about a barking dog. A section 80 noise abatement notice is in place.
- 1 case is in relation to an alleged hate related incident which has been reported to both LASBT & the Police, so they are working alongside one another to investigate.
- 1 case is in relation to concerns of cuckooing. LASBT are currently in the investigation stage of this case.
- 1 case is in relation to a youth who has been arrested & bailed in relation to a criminal offence. LASBT are awaiting the outcome of the criminal investigation so then they can consider what action is required from them.
- 1 case is in relation to a neighbour being abusive & aggressive towards another neighbour.
- 1 case is in relation to a complaint of a person brandishing a firearm. LASBT are working with colleagues from West Yorkshire Police & support services in relation to this matter.

Horsforth (2 active cases with LASBT)

- 1 case is in relation to concerns of cuckooing. LASBT have a closure application being heard in Court on 4th September 2024.
- 1 case is in relation to a person visiting the address of an ex & making abusive & threatening comments to a neighbour.

Otley & Yeadon (8 active cases with LASBT)

- 1 case is in relation to cuckooing concerns. LASBT have resolved this without requiring legal intervention & so this case will now close.
- 1 case in relation to allegations of verbal abuse & aggressive behaviour from one neighbour towards another.
- 1 case is in relation to regular, rowdy behaviour at a property. LASBT have a closure application submitted for this case & they continue to work with West Yorkshire Police & support services in the meantime.
- 1 case is in relation to allegations of noise & prostitution. However, on further investigation there was no evidence to support these allegations & it is believed the complainant has mental health issues, so LASBT have involved the appropriate support services.

- 3 cases are in relation to noise complaints which include complaints about: shouting inside & outside the property or loud music being played inside a property.
- 1 case is in relation to a person alleged to be harassing making threats towards a neighbour.

Transport:

The Transport sub group update will be provided at the next Community Committee.

Health & Wellbeing:

1. The Adults and Health sub group update will be provided at the next Community Committee.

2. ONW Health and Wellbeing Update

The latest Director of Public Health Annual Report for Leeds is available for sharing along with an accompanying short film, both titled *Ageing Well: Our Lives in Leeds*.

To hear the experiences of some of the 900 people surveyed, read the reports and watch the film.

- Full report: [Ageing Well: Our Lives in Leeds](#)
- [Executive Summary](#)
- Film [Our Lives in Leeds](#)

This year's report focuses on experiences of ageing well in Leeds and inequalities amongst different groups.

It combines survey responses from over 900 local people with latest data and trends on factors impacting ageing – such as diet, smoking, alcohol intake, mental health, travel, housing, employment and financial wellbeing.

The recommendations in this report build on our long-standing commitment to being an Age Friendly City, identifying further actions to increase the number of years spent in good health.

This report and supporting film will be shared and discussed at the Health and Wellbeing Board next week and various other meetings over the upcoming months.

You are welcome to join the Age Friendly Leeds Partnership on the 12th September 13:00-15:00, if you want to hear more about the report and the discussions around actions taking place to progress the recommendations. Please contact agefriendly@leeds.gov.uk for an invitation.

We're also delighted that our Leeds' report has been commended as one of the best in-depth single topic submissions nationally by the Association for the Directors of Public Health.

We always welcome feedback on our Director of Public Health Annual Report. If you have any comments, please email publichealth.enquiries@leeds.gov.uk

Public Health Resource Centre Want to Know More Session - Prioritising mental health in the workplace
Thursday 10 October 2024, 10am to 11.30am

This online session will explore the critical relationship between employment, mental health, and the wider determinants affecting wellbeing in Leeds. We'll provide valuable insights into the challenges faced by both employees and employers, with a particular focus on reducing mental health stigma in the workplace.

This webinar is suitable for anyone interested in fostering a more supportive work environment.

This session will cover:

- an overview of headline data from Leeds and the impact of wider determinants on mental health
 - insights into how employment affects mental health.
 - a case study from a Leeds employer on handling mental health in the workplace.
 - discussion around the impact of stigma and stigmatising language on mental health
- The session will be led by representatives from the Public Mental Health Team (Leeds City Council), Mindful Employer (Leeds Mind) and Touchstone.

Employment and Skills Services

1. The Employment & Skills sub group update will be provided at the next Community Committee

2. ONW Employment and Skills

Universal Credit

Date: 14th August 2024

Total number claiming Universal Credit (UC)

The total number of people who are claiming Universal Credit (UC), as of June 2024, in the Outer North West Community Committee area is 5,181. This is an increase of 199.3% since March 2020 (pre-pandemic levels), and an increase of 76 claimants on the previous month.

The table below shows the total number of people claiming Universal Credit in Leeds, the Outer North West Community Committee area and by ward.

	Universal Credit Claimants 16-64yrs					
	March 2020		May 2024		June 2024	
	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	35,450	6.8%	88,802	17.1%	90,295	17.3%
Outer North West	1,731	3.4%	5,105	10.0%	5,181	10.2%
Adel & Wharfedale	371	3.4%	1,169	10.6%	1,176	10.7%
Guiseley & Rawdon	353	2.6%	1,180	8.6%	1,213	8.9%
Horsforth	425	3.2%	1,138	8.4%	1,163	8.6%
Otley & Yeadon	582	4.6%	1,618	12.8%	1,629	12.8%

*Rate shows the number of claimants not in employment as a percentage of the working age population

Universal Credit (Not in Employment)

The number of people who are claiming Universal Credit (UC) due to unemployment, as of May 2024, in the Outer North West Community Committee area is 2,896. This is an increase of 168% since March 2020 (pre-pandemic levels), and an increase of 33 claimants on the previous month.

The table below shows the number of people claiming Universal Credit (Not in Employment) in Leeds, the Outer North West Community Committee area and by ward.

	Universal Credit Claimants (Not in Employment) 16-64yrs					
	March 2020		April 2024		May 2024	
	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	23,631	4.5%	55,008	10.6%	55,352	10.6%
Outer North West	1,080	2.1%	2,863	5.6%	2,896	5.7%
Adel & Wharfedale	257	2.3%	718	6.5%	716	6.5%
Guiseley & Rawdon	207	1.5%	609	4.5%	606	4.4%
Horsforth	268	2.0%	632	4.7%	665	4.9%
Otley & Yeadon	348	2.7%	904	7.1%	909	7.2%

*Rate shows the number of claimants not in employment as a percentage of the working age population

Employment and Skills (E&S) Activities and Provision

The table below shows the number of people supported by the E&S Service from the Outer North West Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2023/202 4 (Apr - Mar)	2022/202 3 (Apr - Mar)	2023/202 4 (Apr - Mar)	2022/202 3 (Apr - Mar)	2023/202 4 (Apr - Mar)	2022/202 3 (Apr - Mar)
Outer North West	376	566	111	111	152	202
Adel & Wharfedale	135	229	22	39	59	81
Guiseley & Rawdon	40	84	20	22	15	33
Horsforth	137	144	41	28	57	58
Otley & Yeadon	64	109	28	22	21	30

During April 2023 to March 2024:

- 13,513 people accessed the Service, 376 of whom were residents from the Outer North West.
- Supported 3,094 people into work, 111 of whom were residents from the Outer North West. Customers were supported into work across all sectors with the largest numbers in construction, health and care, including childcare, manufacturing, ICT, digital and comms.
- Supported 4,300 people to improve their skills, 152 of whom were residents from the Outer North West.

Leeds Employment Hub

A single point of contact for all funded programmes and Jobshops which provides tailored and comprehensive support into employment or education to all Leeds residents. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market. The Employment Hub Advisors are co-located within the Jobcentre Plus centres across the city. Further funding has been secured which will see the role of the Advisors continue until at least March 2025.

All Jobshops are open, 5 days a week for face-to-face appointments which includes City Centre and Hawksworth Community Hubs. There is a pop up Jobshops at Holt Park Community Hub, Holtdale Approach, LS16 7RX, Friday 9:00 – 17:00.

Community Learning

Community Learning provision continues to deliver an effective, broad and inclusive curriculum to support the continuation of learning in collaboration with subcontracted partners. Courses were delivered through a range of models which includes face to face within a community setting, online and through distance learning, opening new opportunities for adults to learn and develop their confidence.

Between April 2023 and March 2024, there have been 730 courses delivered at 74 community venues in Leeds, with 3,596 residents starting a course. In the Outer North West Community Committee area, 5 courses were delivered at 3 venues. 150 residents have started a course. In addition, there were 34 courses delivered on-line.

For further information on courses available both online and face to face at community venues, please visit: <https://leedsadultlearning.co.uk>.

Multiply

Multiply is the free, government funded, adult maths support programme, part of Levelling Up, Skills for Life. The programme is aimed at helping adults to improve their maths skills and boost their number confidence. E&S are developing and delivering courses and activities through partnerships with community organisations and other partners; to help people use numeracy to manage their money; for parents wanting to increase their numeracy skills in order to help their children.

Between April 2023 and March 2024, there have been 77 courses delivered at 48 community venues in Leeds, with 657 residents starting a course. Courses range from Building Confidence with Maths, Multiply and ESOL, Money and Work, and Basic Money Skills.

Community Engagement

Engagement with a number of community organisations within the area during this period to raise awareness and provide information and advice on the employability and skills support available, job opportunities and a point of contact for referrals for one to one support and access to skills delivery. Exploring bespoke skills provision with organisations to meet an identified need. Between April 2023 and March 2024, there have been 109 community engagement activities taken place during this period across the city supporting 3,062 people, of these 41 activities have taken place within the west of the city engaging with 642 people.

School and College Engagement

There have been engagement events and activities delivered in schools and college, including Apprenticeships awareness sessions, careers fairs, mock interview sessions, sector specific talks and employer site visits. Between April 2023 and March 2024, there have been 108 School and College activities across the city supporting 7,160 young people, 1,173 parents and carers, and 357 teachers. Of these, 33 events have taken place within the west of the city engaging with 2,688 young people, 410 parents and carers, and 80 teachers.

Events delivered between January and July 2024

- **Scape Accommodation Recruitment** information sessions were delivered at City Centre Hub in July 2024 to support recruitment into roles for Housekeepers, Night Porters, Maintenance Operatives and Receptionists, 50 people attended. Attendees had the opportunity to engage directly with the recruiter through informal interviews. Those who demonstrated potential were invited to a second interview, moving one step closer to securing a position, all attendees and candidates were signposted for support throughout the process.
- **Connecting Schools to Hospitality** programme matched six schools with hotels across Leeds, a total of 90 students participated in the programme, offering a flexible schedule of 3-4 visits to either the school or hotel. The activities included masterclasses in mocktail making, cooking classes, bedmaking, and other skills development opportunities. The programme concluded with a Celebration Event on 8th July 2024 at Leeds City College Printworks campus, where students who showed exceptional passion or enthusiasm were recognised with an award.
- **SEND Next Choices Event** took place on 25th June 2024 at Leeds First Direct Arena. The event was aimed at supporting young people who have Special Educational Needs and Disabilities (SEND). A total of 70 exhibitors participated, offering jobs, Apprenticeships, volunteering, training opportunities, leisure activities along with other specific support. 2,000 young people attended, and the feedback was very positive.
- **Recruitment to Health and Care Careers** 25 Information / Assessment Sessions were delivered in 6 venues across the Priority Wards and the City Centre, 178 people attended. These sessions supported recruitment to roles within Adult Social Care, Children's Residential Practitioner, Administrative, Primary Care Navigator, Pharmacy Apprenticeships and Facilities Technician roles.
- **Seasonal Gardeners Recruitment Events** were held in May and June 2024 at various community hubs. The sessions aimed to provide support for the recruitment of Seasonal Gardeners, a key initiative for maintaining the city's public spaces, 80 residents attended the sessions.

- **Tech Careers Launchpad** workshop took place on 26th May 2024 at Accenture, City Centre for “getting noticed in Tech”, “personal branding”, “confidence building”, panel session and networking, 38 people attended.
- **Tech Careers Launchpad** specific for WILD (Women In Leeds Digital) took place on 16th May 2024 in the City Centre. Part of the series of Tech Launchpad, delivered in partnership with AND Digital and other digital organisations to deliver a workshop for “getting noticed in Tech”, “personal branding”, “confidence building”, panel session and networking, 60 people attended.
- **Global Banking School Business, Accounting & Digital Jobs Fair** was held on 19th April 2024 at Great George Street. Delivered a presentation about Apprenticeships within this sector and promoted our upcoming events, 45 people attended.
- **Leeds Tech Careers Launchpad** took place on 13th March 2024, hosted at HAYS Tech Recruitment, delivered in partnership with Northcoders. The event welcomed guest speakers who discussed some of the 'routes into tech' including Apprenticeships, bootcamps and tech academies to help attendees understand the various options available to them. 40 people attended the event and around 40% of people attending were female, with attendees including students, graduates, career changers, people out of the labour market.
- **Hospitality Sector Jobs Fair** was held on 23rd February 2024 at Park Place Jobcentre, over 200 people attended. The event was a huge success with many employers commenting on the quality of candidates.
- **Leeds Apprenticeships Recruitment Fair** took place on 5th February 2024. Visitors could find out more about Apprenticeships and meet with providers and employers across all sectors. 119 exhibitors attended on the day to offer information, advice, guidance, and live vacancies. 11,000 visitors had the opportunity to find out about Apprenticeships, including what they involve and how they work, higher and degree Apprenticeships as well as hear from apprentices about their journeys. There were 17 presentations, attended by approximately 250 people that ran throughout the event providing an insight on various topics including STEM, Green Apprenticeships, the power of work experience, a day in the life of an apprentice and how to submit a successful application form.
- **Careers in Catering** recruitment information and interview sessions took place on 24th January 2024 at City Centre Community Hub to support the promotion of Kitchen Assistant posts in schools across the city.
- **Digital Skills bootcamps** delivered 22nd January – 29th March 2024 in partnership with Microsoft and UA92. The options included Cloud skills and Data Analysis, with no prior tech skills required, aimed to help boost people’s skills and employment prospects.

Planned Events and Activities

- **Recruitment to Health & Social Care** Information and/Assessment Sessions will be delivered at sites across the Priority Wards and City Centre Hub in line with planned pre-employment courses that will start in September 2024. The sessions will continue to support recruitment to roles within the Health and Care sector, including Adult Social Care, Careers in Care within the NHS, Administrative and Primary Care Navigator roles.
- **Leeds Digital Careers Fair** is scheduled to take place on 24th September 2024, at the Leeds First Direct Arena. The Fair aims to connect visitors with the vast opportunities available within the digital and tech sectors, contributing to the growth of Leeds as a digital hub. Preparations for the Fair are well underway, with a focus on building upon the success of the previous year's event, which had over 4,000 attendees. The Fair serves as a crucial platform for exhibitors to engage with potential talent, showcase their companies, and identify future stars in the digital landscape.

- **Reducing Reoffending Offer** as part of the early release scheme introduced to alleviate capacity pressures within the prison estate, Employment & Skills will be conducting an information session for individuals due to be released on 10th September 2024. The session will be delivered to the first cohort on 5th September 2024 and is tailored for those residing in the Leeds area, providing them with essential guidance on employment opportunities, skill development, and support services available upon their release. The aim is to facilitate a smoother transition back into the community by equipping participants with the tools they need to secure employment and build a stable future. Further sessions will be delivered up to December 2024.

Employer Engagement

Within the last year the Service has supported 385 new businesses including recruiting new staff, providing support for staff facing redundancy, developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.

The Employment and Skills Business Newsletter provides information and resources to support businesses' workforce needs across the city, also including the upcoming sustainability breakfast events, Leeds Inclusive Employers Network and T-Level support. The newsletter will be published every 2 months to approximately 5,000 subscribers. To find out more please visit: www.inclusivegrowthleeds.com

Further Information

The Service has several communication channels and social media accounts that promotes events, jobs fairs, job vacancies, Apprenticeships, and courses. Please link to our accounts:

linktr.ee/eandsleeds

Facebook: facebook.com/eandsleeds

X (Twitter): twitter.com/eandsleeds

Instagram: instagram.com/eandsleeds

LinkedIn: linkedin.com/company/employment-and-skills-leeds-city-council/

YouTube: youtube.com/@employmentandskills

Opportunities in Leeds is a weekly email service and features live jobs, Apprenticeships, and courses. To subscribe please visit: bit.ly/opportunitiesinleeds

For further information on Employment and Skills services and the support available please visit:

employmentskillsleeds.co.uk

Corporate Considerations

Consultation and Engagement

- A. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

- B. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that

the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

C. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

D. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

E. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

F. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

G. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

H. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

I. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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